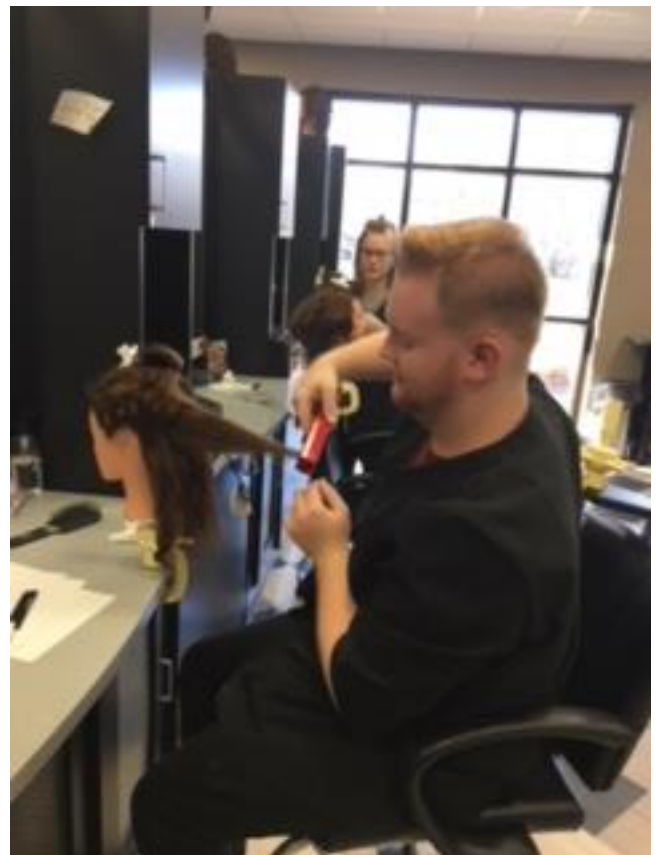

DOUG BODEY, *Director of High School Programs* ~



Senior Cosmetology students are practicing their skills for State Board.

Junior Cosmetology students are practicing their skills.

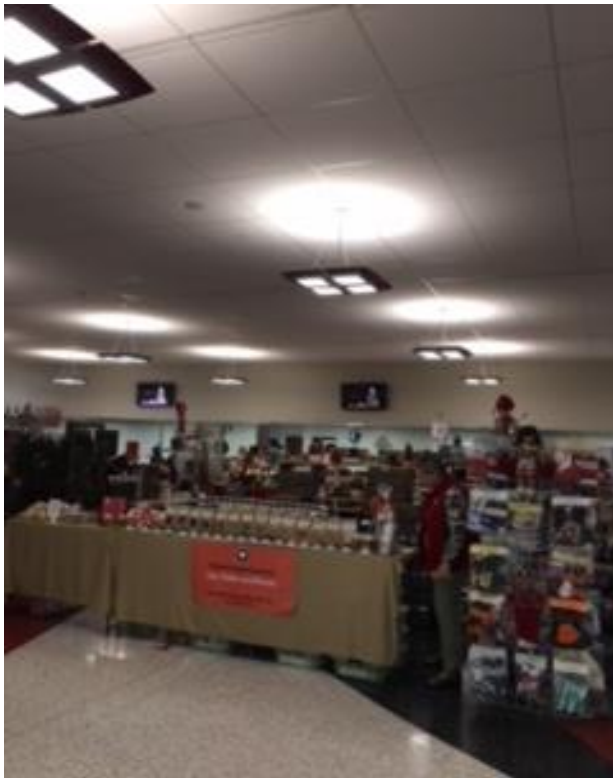
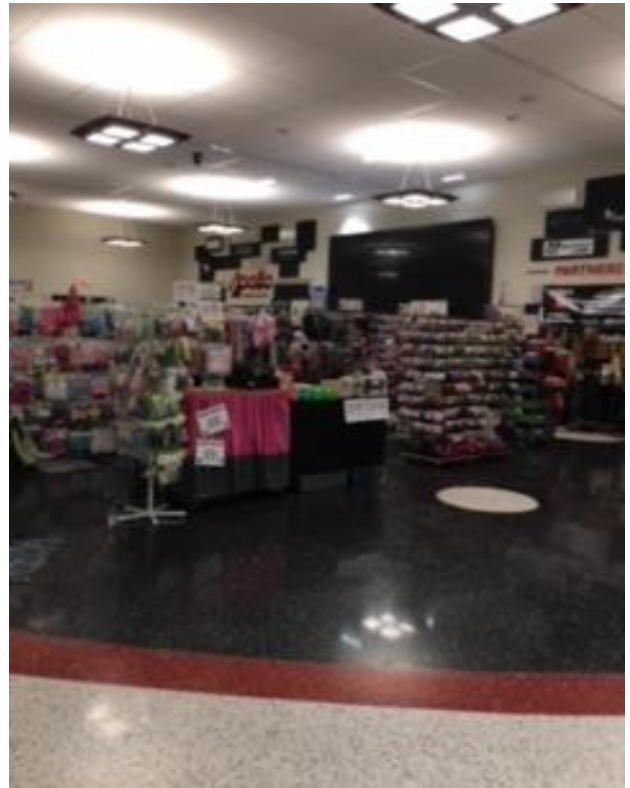




The Apollo house has the windows in and the roof is finished.



The Apollo Craft Show was held on December 3.



TASHA SHEIPLINE, *Director of Adult Education Programs* ~

Our non-traditional Thanksgiving celebration was held on November 21, 2017. We currently have over 20 countries represented. This is the most diverse group we have ever had in our ESOL classes.





Thu Kaufman's Oath-Taking Ceremony October 25, 2017



BRUCE JOHNSON, *High School Instructional Supervisor* ~



Mr. Reynolds, Advanced Manufacturing Careers' Instructor, is demonstrating the welding robot.



Honda donated three (3) 1.5 liter engines.



SKILLSUSA held a Bowl-A-Thon on November 21.





Floral Design/Interiors' FFA filled 85 boxes for Operation Christmas Child.



Floral Design/Interiors' students have been busy preparing for the Apollo Craft Show that was held on December 2.

JAMIE BUELL, *High School Instructional Supervisor* ~



During testing week, students that were not testing took some time to catch up on their online credit recovery work. Seven students completed their online coursework that is needed to meet graduation requirements during this time!

During testing week, Mr. Clymer and Mrs. Horlander tutored students in math that were not testing in order to help them get caught up on their math assignments and math online coursework needed for graduation. Five of the students hadn't started their online coursework prior to this week, but they are now all about 50% finished with their online coursework!





Leigh Taylor, Project SEARCH Instructor, visited Ms. Clifford's English classrooms to talk about the program. A past Apollo student, Peyton Cottle, came along to tell students about his experience with Project SEARCH and working at St. Rita's. It was great to hear that he was excited about his experience and about the possibility of being hired for a job soon!



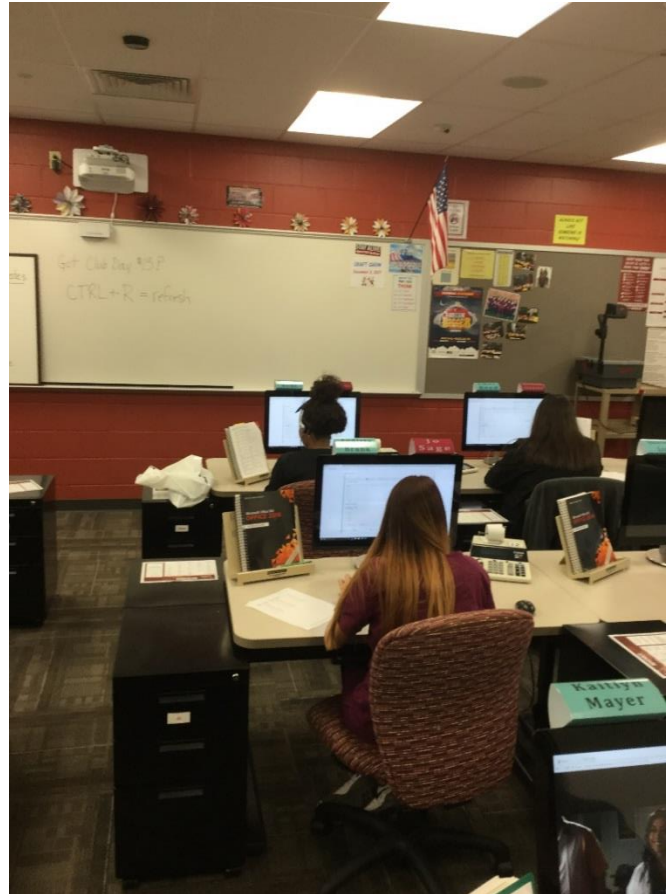
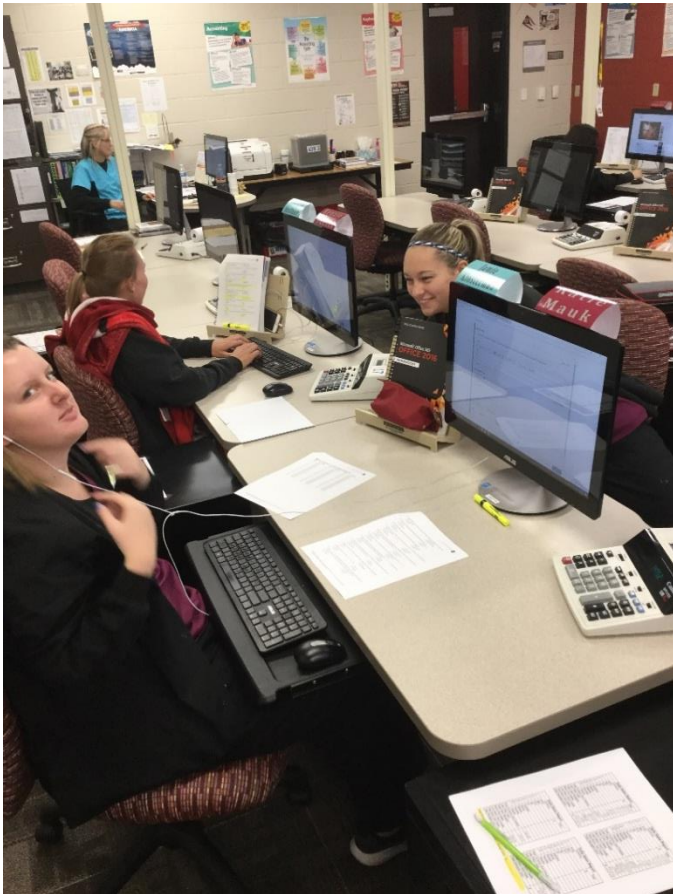
Program Totals School Year: 2017-2018

Program	AV	AE	BA	BF	CG	EL	HN	LC	LM	PE	SV	SW	WK	Other	Total
ADMIN TECH I	0	0	1	1	2	0	0	1	0	1	1	2	2	1	12
ADMIN TECH II	0	0	4	0	1	1	1	2	0	3	0	1	0	0	13
ADV MANUF CAREERS I	1	1	1	1	2	0	0	0	0	0	0	3	0	1	10
AUTO COLLISION TECH I	0	3	1	1	0	1	1	0	0	2	2	1	2	0	14
AUTO COLLISION TECH II	3	0	1	0	0	0	3	0	0	0	0	2	7	0	16
AUTOMATED MANUFACT I	2	2	0	1	0	1	1	0	0	0	2	3	5	0	17
AUTOMATED MANUFACT II	1	3	1	1	1	0	0	0	0	4	2	0	2	1	16
AUTOMOTIVE TECH I	4	0	4	1	3	2	0	0	0	0	1	3	2	2	22
AUTOMOTIVE TECH II	0	0	2	2	0	2	0	0	1	1	0	2	1	0	11
BUILDING & RENOVATIONS I	1	0	0	0	0	0	0	0	0	0	0	3	2	0	6
BUILDING&RENOVATIONS II	1	0	1	0	0	0	0	0	0	0	1	1	3	0	7
CAREER BASED INT	0	1	2	0	0	2	0	0	0	1	0	3	1	0	10
CAREER EXPLORATION	2	2	2	2	3	2	1	0	0	0	2	1	3	0	20
CARPENTRY I	0	1	6	0	0	4	0	0	0	1	3	5	4	1	25
CARPENTRY II	0	1	1	0	0	3	0	3	0	1	0	5	4	0	18
COMPTR INFO SUPPORT I	0	0	1	0	0	5	0	0	0	1	3	2	7	0	19
COMPTR INFO SUPPORT II	0	1	0	0	1	1	0	0	0	0	0	5	1	0	9
CONSTRUCTION TECH IA	0	2	4	0	0	1	0	0	0	1	2	5	3	0	18
CONSTRUCTION TECH IB	0	2	1	0	0	0	0	1	0	3	3	4	1	2	17
CONSTRUCTION TECH II A	0	1	3	1	0	1	0	0	1	2	0	0	0	1	10
CONSTRUCTION TECH II B	2	1	2	0	0	1	0	0	0	2	1	3	2	0	14
COSMETOLOGY I	2	2	2	1	3	4	0	1	0	2	0	3	3	1	24
COSMETOLOGY II	0	2	2	1	2	3	0	0	0	0	1	2	2	0	15
CULINARY ARTS I	2	0	3	1	0	1	0	1	0	3	0	0	2	2	15
CULINARY ARTS II	0	1	3	0	2	1	0	0	0	2	0	3	2	0	14
EARLY CHILDHOOD ED I	2	0	1	1	0	1	1	0	0	2	2	3	3	2	18
EARLY CHILDHOOD ED II	1	1	3	0	2	3	0	0	0	1	0	0	3	0	14
FLORAL DESIGN I	0	0	0	0	0	0	0	0	0	2	0	1	3	0	6
FLORAL DESIGN II	0	0	0	0	0	1	0	0	1	1	1	9	1	1	15
HEALTH SCIENCE 1A	1	1	4	0	0	3	1	0	2	1	0	5	3	2	23
HEALTH SCIENCE 1B	2	0	4	1	1	3	0	1	0	0	0	6	1	0	19
HEALTH SCIENCE 1C	0	0	0	0	0	3	0	1	2	1	1	5	1	1	15
HEALTH SCIENCE 2A	0	2	2	1	0	3	0	0	0	2	0	3	2	0	15
HEALTH SCIENCE 2B	0	0	2	0	1	4	1	0	0	0	2	4	1	0	15
MULTIMEDIA TECH I	0	1	5	0	3	1	1	0	0	0	4	3	2	0	20
MULTIMEDIA TECH II	0	1	2	0	1	4	0	0	0	0	0	4	3	0	15
PRINT & GRAPHICS I	1	0	1	0	0	2	0	0	0	1	1	4	6	0	16
PRINT & GRAPHICS II	0	0	3	0	1	1	0	0	0	1	1	4	3	0	14
SPA & ESTHETICS	0	1	1	0	0	3	0	0	0	1	3	2	2	0	13
SPORTS FITNESS I	0	0	2	0	0	0	2	2	0	6	0	4	3	0	19
SPORTS FITNESS II	0	1	4	1	2	2	0	1	0	1	0	0	0	0	12
WELDING I	0	0	5	0	0	2	1	0	0	3	3	4	5	2	25
WELDING II	0	1	2	0	0	0	0	0	0	1	0	10	6	1	21
Total	28	35	89	18	31	72	14	14	7	54	42	133	109	21	667

NICK SAMMETINGER, *High School Instructional Supervisor* ~

ADM – Diana Malone

Mrs. Malone has her senior class take all paper copy tests and put them into digital format on our learning management system, Schoology. This allows the district to save costs on paper and ink and allows teachers to administer tests and quizzes online. A benefit of this is to track student progress, align to standards, and for the teacher to reflect on teaching and learning.



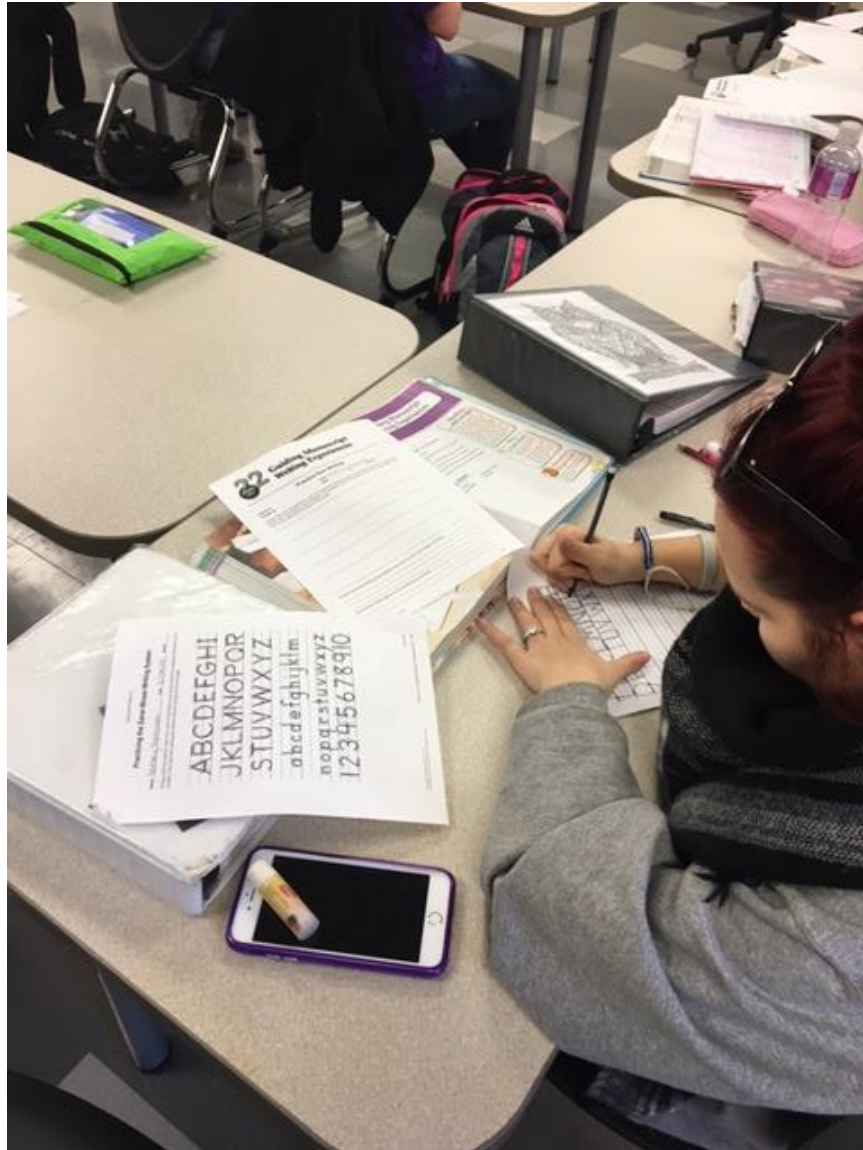
Health Science – Sheryl Diglia

These junior students are learning how to read blood pressure and pulse. Students showed me how they do it, what it means, and even allowed me to hear what they hear with a stethoscope by turning on the amplifier.



ECE – Courtnee Morris

Seniors in Early Childhood Education practice their handwriting skills so they can properly teach handwriting to our youth. Students are practicing the Zaner-Bloser manuscript handwriting.



SES – Jody Benda

Alicia Miller (Allen East) is checking her balance by holding a bar above her head as she does squats. This will also help the trainer determine if you have a strong/weak back, balance, and legs. Another student in the class was practicing their skills taping ankles.



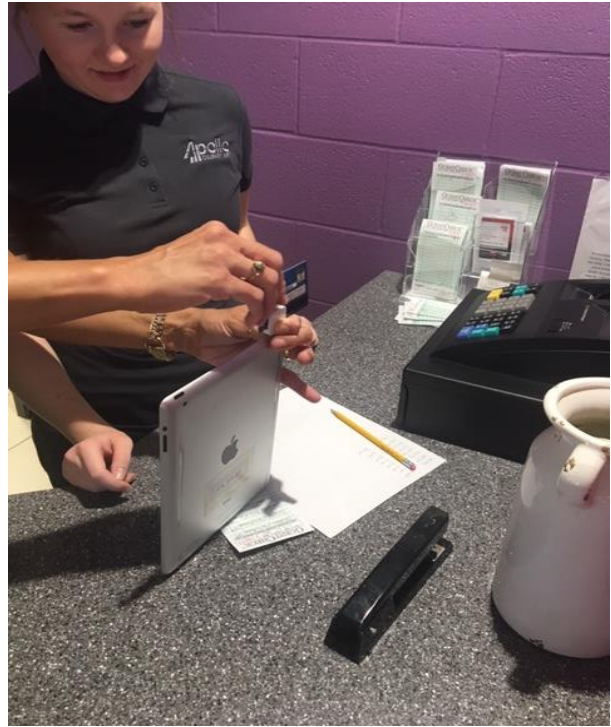
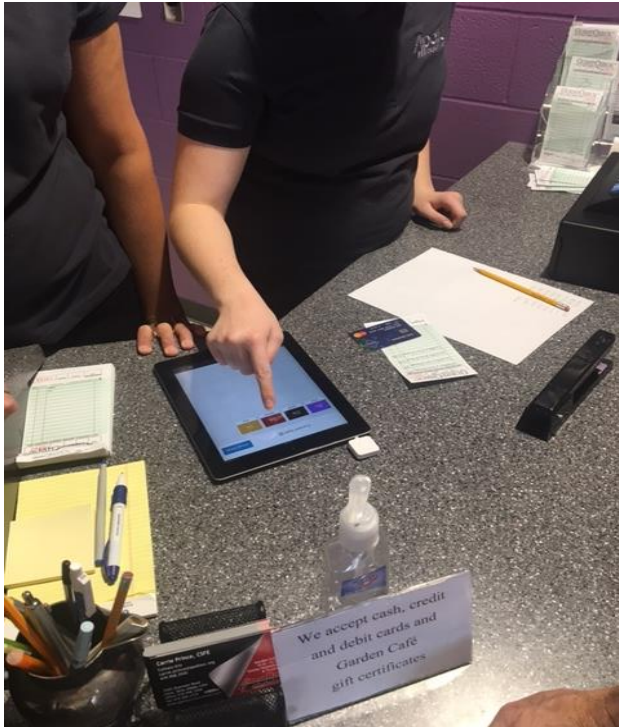
HS – Megan Conner

Students in Mrs. Conner's class are gearing up and practicing their skills before they complete their STNA exams. Students are practicing skills such as changing adult briefs, blood pressure and checking pulse, exercising patient muscles, getting patients in and out of beds appropriately, and much more.



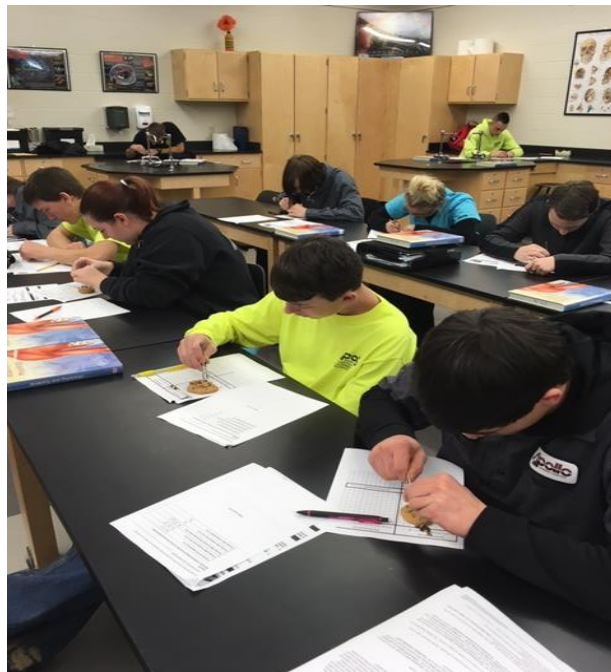
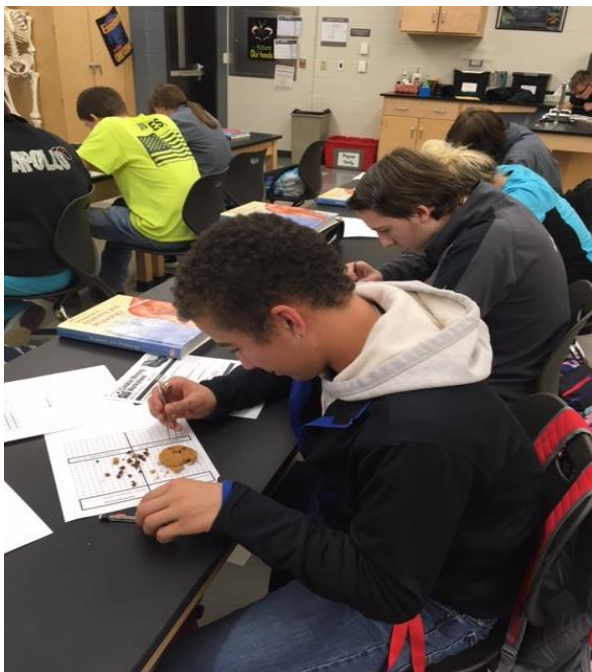
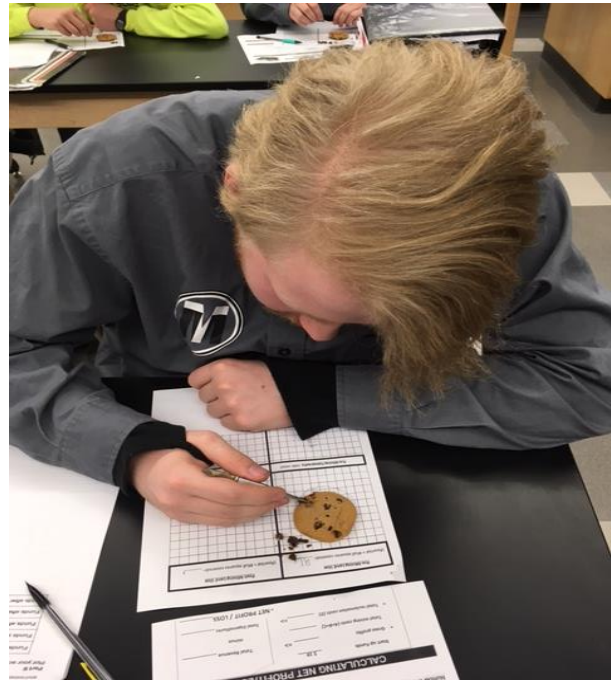
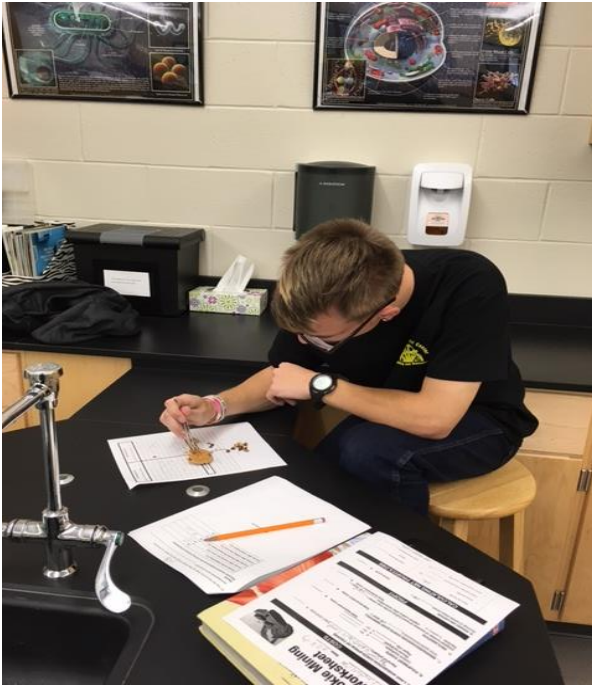
CA/FCS – Carrie Prince

The Garden Café now accepts credit cards! In the pictures, I have a student who is learning the new system and running a credit card of a customer. This comes with the goal of efficiency and increased productivity along with providing our students with more learning opportunities.



Science – Linda Brown

Mrs. Brown's Environmental Science class conducted a cookie mining lab where students had to extract all chocolate chips and then put the land (cookie) back together. After our mining and natural resource unit the students got a chance to consider the economic impact of the choices they made starting their own mining company. We talked about profit margins, environmental regulations, labor relations, and land reclamation. This activity applied to the topics we had gone over and allowed them to see how hard it is to make a profit.

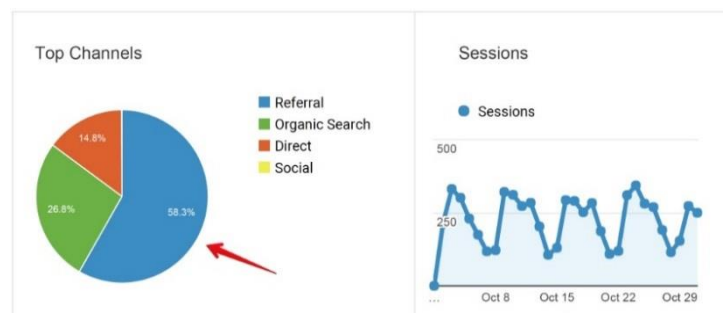


DANA DUKES-NORTON, *District Communications Manager* ~

- Completed the annual schedule for digital advertising and the ad creation
- Added new plug-ins to the Adult Education site to increase functionality and usage
- Added a Chat Now trial to the high school site
- Created a Facebook business manager account to increase functionality of pages, insights, and invoices.
- The October Google analytics below show huge increases in traffic on the website. Adding the mobile version, performing the monthly optimization, the migration to WordPress, and the continuous, quality on-line presence Allison is creating are clearly benefitting Adult Education and its students. A great return on investment.

- Overall Sessions up 40,111.76% from September (6,836 vs 17) [August = 5,614]
- Users up 50,050% from September (4,012 vs 8) [August = 3,381]
- Overall Pageviews up 85,761.11% from September (15,455 vs 18) [August = 16,462]
- Pages per session and Session Duration, up and Bounce Rate down as compared to September
 - Pages per Session October Up 113.52% (2.26 vs 1.06) [August = 2.93]
 - Session Duration October Up 21.36% 9 02:03 vs 01:41) [August = 02:30]
 - Bounce Rate October Down 41.40% (55.15 vs 94.12) [August 46.06]
- Pages by popularity
 - Homepage is most visited (47.87% of traffic)
 - Long Term Police Academy 2nd most visited (5% of traffic)
 - Long Term LPN page is 3rd most visited (4.73% of traffic)
 - Short Term Truck Driving page is 4th most visited (3.35% of traffic)

Device Category	Acquisition	
	Sessions	% New Sessions
	6,836 % of Total: 100.00% (6,836)	53.35% Avg for View: 53.29% (0.11%)
1. mobile	3,763 (55.05%)	51.85%
2. desktop	2,675 (39.13%)	53.53%
3. tablet	398 (5.82%)	66.33%



Media Center- Lila Whyman/Sheryl Maier

- 331 students used the library (group or individual work, projects, study, etc.)
- 52 students assisted (help with finding materials, tech help, etc.)
- 13 classes used the library (special projects or activities)
- 199 total checkouts

- 38 staff assists (technology help, finding resources, co-teaching, providing equipment for classes, etc.)
- Took Ohio Means Jobs “Work like a Champion Today” photos and shared.
- Reconfigured and reset older iPads for use as point of sales iPads (credit card use)
- Digitized course materials for use in Schoology and worked with Administrative Assistant students to digitize tests for Cosmetology

Cafeteria – Shelly Caudill/Carla Blymyer

Free and Reduced

214	Free
87	Reduced
368	Pay
669	Total Enrollment
44.09%	Free and Reduced

- Attended the OASBO seminar for Financial Management for School Nutrition Directors

ROY GILLESPIE, *Facility Manager* ~

- The Safety Committee Meeting for December was held on the fifth. Topics for this month's meeting included accident reports, a review of Apollo's Annual Safety Training Plan, possible additional training courses, Student Privacy Act (FERPA), and ODE's Emergency Management Testing.
- We are still getting occasional roof leaks around the facility. The latest was two leaks in our Carpentry lab. We continue to document and record all leaks.



- As noted in my last board report, we had a meeting with Touchstone, Garmann/Miller, OFCC and the manufacturer (Collins) of our Cosmetology pedicure stations due to continuing issues with the stations breaking down. At the conclusion of the meeting, Collins agreed to repair all the stations, supply attic stock for replacement parts and conduct training with our instructors and students. We are also looking into creating a panel so our maintenance staff can get better access to the plumbing.



- We are working with the Automotive Technology class to do our semi-annual maintenance on all Apollo vehicles.
- Since there are a number of rooms that get emptied for the Craft Show, we use the day after the show to scrub/buff the floors in these rooms. The students tear down and reset the furniture in these rooms so it saves our custodial staff time.

- We had a surprise bus inspection with the Highway Patrol on November 24. All of our busses except the Construction Equipment bus were off-site when the inspectors came. In the past, they have required us to bring our busses to them at another date if they were not on site when they arrived. There is a new inspector this year – he passed the one bus he inspected and did not require us to bring our other busses to another location to be inspected. This was a nice change and saves us a lot of time and effort.
- The high school Welding lab is having issues running their welders at the correct voltage. They have to turn up the voltage on the welders in order to run a good bead, but this causes the gun tips to get too hot and melt. We took a couple welders off-site to see if the problem would re-occur, and the welders ran fine when not plugged into Apollo's electrical. We called Sidney Electric, and they hooked up monitoring equipment to run over the next couple of weeks to look for irregularities in the electrical supply to the lab. I will update the board next month on our findings.
- The Maintenance Department processed 52 work orders for the month of November, not including preventative maintenance.

DICK SCHROYER, *Technology Manager* ~

Technology Services Activities –

- We have completed the initial week of End-of-Course Exams (make-ups next week). In review, I felt we had a really successful first run at this new testing process. We had a small number of laptops that did not have the proper test client (Version 10) and that condition was resolved the first day. Nice job to Guidance, all staff involved, and the Technology Service team for preparation and completion of the first testing week.
- We continue to experience issues with a number of laptops we purchased and deployed last year (2nd year of service now). We ordered them with a RAM memory upgrade and discovered that the units needed to be significantly disassembled to add the memory upgrade. We believe that this process (tear-down and re-assembly) is causing most of the issues we are experiencing now. This in turn causes a larger problem in that we don't have a significant number of spare units to deploy when a classroom laptop goes down, and we have to 'hunt' for replacements. We have even pulled a few of our oldest units from disposal storage and placed them back in service.
- We are currently working in a couple of areas training/retraining staff on the use of some of our newer technology. Mike DuBois recently trained a number of Medical Academy instructors on daily usage of classroom projectors, and the uses of the different software tools available. We are scheduling a time when Matt Kinzer can work with our Cosmetology instructors on using the dedicated cameras and software in our Cosmetology Lab.
- Holiday Shutdown Activities – we will be working several days over the upcoming holiday schedule. These low-activity days are a great time for us to conduct maintenance, upgrades, and other tasks that are normally disruptive when staff and students are here. Some of these activities include:
 - Apply updates and re-boot servers and network equipment
 - Test battery-backup (UPS) units in our network center, network closets, and out-buildings
 - Continue upgrading recently installed versions of Windows 10 with the 'Fall Anniversary Edition' Windows update (this is a significant update and takes at least a couple of hours to complete, even on our newest systems)
 - Perform software updates for Ohio Secure Browser and Lockdown Browser
 - Perform preventative maintenance on classroom projectors
 - Update support tools software levels on projectors
 - Work with Securcom on classroom cabling issues – projectors
 - Relocate office locations for several staff members