

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
AUGUST 28, 2017**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, August 28, 2017, in the Board Room. President Todd Hager called the meeting to order at 7 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2015 – December 2017	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Absent
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2015 – December 2017	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2015 – December 2017	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 08-17-1)

The Record of Proceedings for the Regular Meeting held on July 24, 2017, having been previously distributed were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Absent</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Financial Reports (Motion 08-17-2)

Mr. Fruchey moved and Mr. Fleming seconded the approval of the financial reports as presented by the Treasurer.

Investments: Time Period 07/01/17 – 07/31/17

Type of Investment	Investment Amount	Investment Period	Rate	Bank	Interest Earned	
Huntington Investment Corp	\$2,499,693.50	07/01/17-07/31/17	Varies	Huntington Inv Corp	205.48	(Monthly)
First Federal (ICS)	1,714,137.46	07/01/17-07/31/17	0.750	First Federal ICS	996.85	(Monthly)
Star Ohio (Month End Bal.)	4,824,640.45	07/01/17-07/31/17	1.130	Provident	3,988.50	(Monthly)
RedTree (formerly Baird Public)	4,063,793.68	07/01/17-07/31/17	Varies	US Bank	-335.78	(Monthly)
Multi Bank Investments (4 CDs)	3,675,000.00	07/01/17-07/31/17	Varies	Pershing	1,089.42	(Varies)
Checking (Month End)	256,230.00					
AEF Investment Fund	253,144.79	04/01/17-06/30/17	Varies	Edward Jones		(Quarterly)
AEF Endowment Fund	<u>91,540.37</u>	04/01/17-06/30/17	Varies	Edward Jones		(Quarterly)
TOTAL:	\$17,378,180.25				\$5,944.47	

These investments represent all of Apollo's cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of August 14, 2017:

	Money Mkt	30 days	60 days	90 days	6 mos.	1 year	2 years
Huntington	----	----	----	----	1.35	1.45	1.70
Fifth Third	----	0.90	1.10	1.20	1.35	1.45	1.70
Star Ohio	1.17	----	----	----	----	----	----
First Federal	----	0.03	----	0.10	0.10	0.75	1.00
Treasuries	----	1.01	----	1.06	1.15	1.21	1.33
Com Paper	----	1.15	1.18	1.22	----	----	----

Financial Activities:

Advance Back

<u>From</u>	<u>To</u>	<u>Amount</u>
House Project 011-7420-920-9909	General Fund 001-5220	\$100,000.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Absent</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-17-3)

Mrs. Kill moved and Mr. Stechsulte seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the following resignations:

- Jennifer Kohl, effective July 31, 2017.
- Laura Reynolds, EMIS Coordinator, effective September 5, 2017.

2. Certified

- Hire Diana Sperling as English teacher on a one-year contract for FY 2018, on Salary Schedule B-10.
- Hire Mindy Tabler as Special Education Coordinator on a one-year contract for FY 2018, with 15 extended days, on Salary Schedule A-1.
- Hire the following part-time adult education employees for FY 2018, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2017:
 - David Coulter, Fire
 - Casey Glick, Fire Assistant
 - Jerry Greer, Fire
 - Bethany Leiendecker, Medical Billing/Coding
 - Beau Smith, Fire Assistant
 - Jessica Stanley, Special Interest
- Hire the following substitute for FY 2018, hours as assigned and worked at \$105 per day:
 - Heather Seddelmeyer

3. Classified

- Hire Jennifer Swanger as EMIS Coordinator for FY 2018, effective August 25, 2017, on Salary Schedule GG-1.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Absent</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 8-17-4)

Mrs. Place moved and Mr. Fleming seconded the adoption of the following motions to:

1. Adult Ed Customized Training

Approve the revised Adult Customized Training hourly rate range of \$30 to \$125 per hour, based on the complexity of the training and resources required.

2. Supplemental Assignments Compensation FY 2018

Approve the revised Supplemental Assignment Compensation hourly rates schedule for FY 2018 as presented below, effective immediately. (Originally adopted April 24, 2017, Motion 4-17-3)

Authorize the Superintendent to contract with all regular contract staff for periodic supplemental assignments, including, but not limited to emergencies, repairs, special projects and technology help desk at \$22 per hour; company-specific customized instruction, instructional improvement and other mission-specific work at \$25 per hour, or \$150 per day by the Collective Bargaining Agreement, **and \$30 per hour for data systems integration** for the 2017-18 school year.

3. 2017-18 Staff Handbook

Approve the 2017-18 Apollo Staff Handbook as presented.

4. Southwestern Ohio Educational Purchasing Council Membership

Be it resolved that Apollo Career Center hereby agrees to abide by the Constitution and By-Laws of the Southwestern Ohio Educational Purchasing Council, (EPC) and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

5. Donations

Accept the donation of electrical supplies to be used by high school and adult programs for training purposes, donated by William Woods, New Knoxville, Ohio.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Absent</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

VIII. Adjournment (Motion 08-17-5)

Mr. Fleming moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Absent</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:29 p.m.