

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
MARCH 28, 2016**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, March 28, 2016, in the Board Room. President Ron Fleming called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2015 – December 2017	Present
Mr. Dennis Fricke	Elida	January 2014 – December 2016	Present
Mr. Brad Fruchey	Bluffton	January 2014 – December 2016	Absent
Mr. Todd Hager	Allen East	January 2015 – December 2017	Present
Mrs. Penny Kill	Spencerville	January 2014 – December 2016	Present
Mr. Bob Loescher	Shawnee	January 2015 – December 2017	Present
Mrs. Jackie Place	Bath	January 2014 – December 2016	Present
Mr. Dan Marshman	Hardin Northern	January 2014 – December 2016	Present
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	Present
Mrs. Yvonne Marrs	Perry	January 2014 – December 2016	Absent
Mr. Ned Stechschulte	Columbus Grove	January 2014 – December 2016	Present

III. Hearing of the Public

- Matt Kinzer, Mike DuBois and Dick Schroyer demonstrated new interactive projectors in the Board room.

IV. Approval of Previous Minutes (Motion 3-16-1)

The Record of Proceedings for the Regular Meeting held on February 22, 2016, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Abstained</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Financial Reports (Motion 3-16-2)

Mr. Loescher moved and Mr. Hager seconded the approval of the financial reports as presented by the Treasurer.

Investments:

<u>Type of Investment</u>	<u>Investment Amount</u>	<u>Investment Period</u>	<u>Rate</u>	<u>Bank</u>	<u>Interest Earned</u>	
Huntington Investment Corp	3,500,000.00	02/01/16-02/28/16	Varies	Huntington Inv Corp	467.12	(Monthly)
First Federal (ICS)	13,559,177.28	02/01/16-02/28/16	0.450	First Federal ICS	4,846.90	(Monthly)
Star Ohio (Month end balance)	36,449.52	02/01/16-02/28/16	0.330	Provident	42.94	(Monthly)
RedTree (formerly Baird Public)	1,049,651.87	02/01/16-02/28/16	Varies	U.S. Bank	1,768.84	(Monthly)
Checking (Month End)	1,866,511.65	02/01/16-02/28/16	0.500	First Federal	647.15	(Monthly)
AEF Endowment Fund	<u>55,597.50</u>	10/01/15-12/31/15	0.045	Edward Jones		(Quarterly)
Total	\$20,067,387.82			Total	\$7,772.95	

These investments represent all of Apollo's cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of March 21, 2016:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Huntington	----	----	----	0.30	0.45	0.70	1.10
Fifth Third	----	0.35	----	0.45	0.55	0.80	1.10
Star Ohio	0.45	----	----	----	----	----	----
First Federal	----	----	----	0.05	0.05	0.20	0.50
Treasuries	----	0.29	----	0.29	0.47	0.64	0.87
Com Paper	----	0.42	0.46	0.56	----	----	----

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. Executive Session (Motion 3-16-3)

Mr. Stechsulte moved and Mrs. Place seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment X, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;

- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:55 p.m.

Mr. Sammetinger moved and Mrs. Kill seconded the motion that the Board of Education reconvene from executive session

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education reconvened at 8:02 p.m.

VII. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 3-16-4)

Mr. Fricke moved and Mrs. Kill seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for certified personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

Accept the following resignations for the purpose of retirement:

- a. Jan Mays, effective April 28, 2016
- b. Nancy Mohler, effective June 30, 2016

2. Out-of-State Travel

Approve the following out-of-state travel:

- a. Doug Corwin and J.R. Long to attend the Fire Department Instructors Conference in Indianapolis, Indiana, April 21-23, 2016.
- b. Diana Malone and five students to attend the BPA National Leadership Conference in Boston, MA, May 4-9, 2016.

3. Administrative

- a. BE IT RESOLVED by the Apollo Career Center Board of Education, upon the recommendation of the Superintendent, that the following administrators are re-employed pursuant to Section 3319.02 of the Ohio Revised Code:

One-Year Contract August 1, 2016 – June 30, 2017
Nick Earl, Dean of Students (193 days)

Two-Year Contract July 1, 2016 – June 30, 2018
Marcee Graymire, Adult Evening Manager

Three-Year Contract July 1, 2015 – June 30, 2018
Dana Dukes-Norton, District Marketing Manager
Roy Gillespie, Facility Manager
Bruce Johnson, Instructional Supervisor
Dick Schroyer, Technology Manager

4. Certified

- a. Hire the following part-time adult education instructors for FY 2016, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 27, 2015 (Motion 04-15-3):
 - Matthew Morgan, Fire
 - Tiffany Randall, Nurse Aide
 - Patti Rodman, STNA
 - Ray Wenck, Creative Writing

5. Classified

- a. Hire the following student workers, hours as assigned and worked at \$9.00 per hour:

Vehicle Maintenance – Spring/Summer 2016

- Tyler Hites, Automotive Technology/Shawnee
- Daniel Huber, Automotive Technology/Bluffton

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 3-16-5)

Mr. Loescher moved and Mr. Stechschulte seconded the adoption of the following motion:

1. Adult Career Development Program Tuition – FY17

Approve Adult Workforce Education Career Development program tuitions for the 2016-17 program year, as presented in Attachment 1.

2. BCI and FBI Background Fees – Classified Staff and Regular Certified Staff

Approve payment of fees for BCI and FBI criminal background checks for all Apollo classified employees and regular certified staff (five-year cycles) for the 2016-17 school year and give discretionary authority to the Superintendent for any exceptions.

3. Donation

Accept the donation of a 2000 Pontiac Bonneville to be used by the Auto Collision Technology and Automotive Technology classes for training purposes, donated by Lisa Lowry, Wapakoneta, Ohio.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VIII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

IX. Adjournment (Motion 3-16-6)

Mr. Loescher moved and Mr. Hager seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Absent</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:45 p.m.