

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
MARCH 27, 2017**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, March 27, 2017, in the Board Room. President Todd Hager called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2015 – December 2017	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2015 – December 2017	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2015 – December 2017	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Absent
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

III. Hearing of the Public

- Penny Kill

IV. Approval of Previous Minutes (Motion 03-17-1)

The Record of Proceedings for the Regular Meeting held on February 27, 2017, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Fricke seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Financial Report (Motion 03-17-2)

Mr. Fleming moved and Mr. Fruchey seconded the approval of the financial reports as presented by the Treasurer.

Investments: Time Period 02/01/17-02/28/17

<u>Type of Investment</u>	<u>Investment Amount</u>	<u>Investment Period</u>	<u>Rate</u>	<u>Bank</u>	<u>Interest Earned</u>	
Huntington Investment Corp	\$2,499,693.50	02/01/17-02/28/17	Varies	Huntington Inv Corp	212.33	(Monthly)
First Federal (ICS)	1,590,230.38	02/01/17-02/28/17	0.450	First Federal ICS	735.04	(Monthly)
Star Ohio (Month End Bal.)	3,306,231.65	02/01/17-02/28/17	0.790	Provident	2,388.08	(Monthly)
RedTree (formerly Baird Public)	4,058,919.92	02/01/17-02/28/17	Varies	US Bank	1,012.74	(Monthly)
Multi Bank Investments (4 CDs)	3,675,000.00	02/01/17-02/28/17	Varies	Pershing	3,023.57	(Monthly)
Checking (Month End)	273,896.00					
AEF Investment Fund	241,119.69	10/01/16-12/31/16	Varies	Edward Jones		(Quarterly)
AEF Endowment Fund	<u>86,836.40</u>	10/01/16-12/31/16	Varies	Edward Jones		(Quarterly)
Total	\$15,731,927.54			Total	\$7,371.76	

These investments represent all of Apollo’s cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of March 17, 2017:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Star Ohio	0.84	-----	-----	-----	-----	-----	-----
First Federal	-----	0.03	-----	0.04	0.05	0.20	0.50
Treasuries	-----	0.46	-----	0.63	0.79	0.92	1.29
Com Paper	-----	0.71	0.78	0.87	-----	-----	-----

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 03-17-3)

Mr. Stechschulte moved and Mrs. Kill seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Out-of-State Travel

a. Approve the following out-of-state travel:

- J.R. Long to attend the Fire Department Instructors Conference in Indianapolis, Indiana, April 27-28, 2017.
- Approve out-of-state travel for Diana Malone and two students to attend the BPA National Leadership Conference in Orlando, Florida, May 9-14, 2017.

2. Resignations

- a. Accept the resignation of Rick Turner, effective June 30, 2017.
- b. Accept the following resignations for the purpose of retirement, effective July 31, 2017:
 - Nancy Hilden
 - Connie Klima
 - Sandi Piehl
 - Dick Schroyer

3. Certified

- a. Hire the following part-time adult education instructor(s) for FY 2017, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 26, 2016 (Motion 04-16-3):
 - Allen Floro, DIT/Forklift Maintenance
 - Donald Hinkle, Truck Driving
 - Steven Shoffstall, Truck Driving
- b. Hire Carrie Prince to manage the Adult Culinary program, hours as assigned and worked at \$27 per hour for FY 2017.
- c. Hire Toby Prinsen to manage the Adult Manufacturing programs as a substitute, hours as assigned and worked at \$27 per hour for FY 2017.
- d. Hire Tasha Shepline to manage the Adult Spa Technology program, hours as assigned and worked at \$27 per hour for FY 2017.
- e. Hire Roland McCormick as substitute for FY 2017, hours as assigned and worked at \$105 per day.

4. Classified

- a. Hire Shari Bergmann as Adult Education National Registry test proctor for FY 2017, hours as assigned and worked at \$13 per hour.
- b. Hire Kelsi Akers, Medical Office Technology senior (Wapak), as a student worker to assist with Adult Ed Administrative Secretarial duties, hours as assigned and worked at \$9 per hour, effective March 20, 2017.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Executive Session (Motion 03-17-4)

Mr. Sammetinger moved and Mr. Stechschulte seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>

The Apollo Career Center Board of Education retired to executive session at 7:12 p.m. and reconvened at 7:17 p.m.

VIII. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (cont.) (Motion 03-17-5)

Mr. Sammetinger moved and Mr. Fricke seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Administrative

- a. BE IT RESOLVED by the Apollo Career Center Board of Education, upon the recommendation of the Superintendent, that the following administrators are re-employed pursuant to Section 3319.02 of the Ohio Revised Code:

Three-Year Contract July 1, 2017 – June 30, 2020
 Doug Bodey, High School Director
 Jamie Buell, Instructional Supervisor

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (03-17-6)

Mr. Fleming moved and Mr. Fruchey seconded the adoption of the following motions:

1. Medical Insurance Opt-Out MOU

Authorize the Superintendent and Treasurer to execute the Medical Insurance Opt-Out Payment Memorandum of Understanding with the AEA, as presented.

2. Master Calendar

Adopt Apollo Master Calendar 2017-18 (Version 4 Draft) as presented.

3. Summer School Fees

Set the 2017 summer school fees at \$120/course for resident and non-resident students. Students attending Apollo for the 2017-18 school year will have the fees waived.

4. BCI & FBI Background Fees – Classified Staff and Regular Certified Staff

Approve payment of FBI criminal background checks (five-year cycles) for all Apollo classified employees and regular certified staff for the 2017-18 school year and give discretionary authority to the Superintendent for any exceptions for BCI & FBI background checks.

5. Adult Career Development Program Tuition – FY18

Approve Adult Workforce Education Career Development program tuitions for the 2017-18 program year, as presented in Attachment 3, page 10.

6. Donation

Accept the donation of a 2001 Dodge Stratus to be used by the Auto Collision Technology and Automotive Technology classes for training purposes, donated by Guy Samples, Wapakoneta, Ohio.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

IX. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

Discussion Items:

- A Special Board meeting is scheduled for April 10, 2017, at 6:00 p.m.
- June Board meeting is changed from Monday, June 26, to Thursday, June 22, 2017

X. Executive Session (Motion 03-17-7)

Mr. Sammetinger moved and Mrs. Place seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:46 p.m. and reconvened at 8:55 p.m.

XI. Adjournment (Motion 03-17-8)

Mr. Fricke moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:56 p.m.