

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
FEBRUARY 27, 2017**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, February 27, 2017, in the Board Room. President Todd Hager called the meeting to order at 7:01 p.m.

II. Swearing in of New Member

Mr. Hager will administer the oath of office to newly appointed board member, Penny Kill, (Spencerville), for a term of three years effective January 2017.

I, _____, do solemnly swear to uphold the policies of the Apollo Career Center Board of Education, the statutes and regulations of the State of Ohio and the United States of America. In so doing, I shall continuously strive to provide excellence and leadership to the program of studies of the Apollo Career Center.

III. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2015 – December 2017	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2017 – December 2019	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2017 – December 2019	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

IV. Hearing of the Public

Mr. Christoff addressed the Board.

V. Approval of Previous Minutes (Motion 02-17-1)

Approve the following correction to the August 20, 2016, Record of Proceedings:

Hire Matt Kentner, as AWE Evening Manager substitute, for FY 2017, hours as assigned and worked at ~~\$30~~ **\$32** per hour.

The Record of Proceedings for the Organizational and Regular Meetings held on January 11, 2017, having been previously distributed, were found to be correct.

Mr. Stechschulte moved and Mrs. Marrs seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Abstained</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. Financial Report (Motion 02-17-2)

Mr. Fricke moved and Mrs. Place seconded the approval of the financial reports as presented by the Treasurer.

Investments: Time Period 1/01/17-1/31/17

<u>Type of Investment</u>	<u>Investment Amount</u>	<u>Investment Period</u>	<u>Rate</u>	<u>Bank</u>	<u>Interest Earned</u>	
Huntington Investment Corp	\$2,499,693.50	01/01/17-01/31/17	Varies	Huntington Inv Corp	212.33	(Monthly)
First Federal (ICS)	1,760,994.30	01/01/17-01/31/17	0.450	First Federal ICS	891.19	(Monthly)
Star Ohio (Month End Bal.)	4,719,986.72	01/01/17-01/31/17	0.790	Provident	3,054.47	(Monthly)
RedTree (formerly Baird Public)	1,057,907.18	01/01/17-01/31/17	Varies	US Bank	-103.82	(Monthly)
Multi Bank Investments (4 CDs)	3,675,000.00	01/01/17-01/31/17	Varies	Pershing	1,101.16	(Monthly)
Checking (Month End)	271,306.61	01/01/17-01/31/17				
AEF Investment Fund	241,119.69	10/01/16-12/31/16	Varies	Edward Jones		(Quarterly)
AEF Endowment Fund	<u>86,836.40</u>	10/01/16-12/31/16	Varies	Edward Jones		(Quarterly)
Total	\$14,312,844.40			Total	\$5,155.33	

These investments represent all of Apollo's cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of February 22, 2017:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Fifth Third	----	----	----	0.65	0.75	0.95	1.40
Star Ohio	0.78	----	----	----	----	----	----
First Federal	----	0.03	0.04	----	0.05	0.20	0.50
Treasuries	----	0.49	----	0.53	0.69	0.83	1.22
Com Paper	----	0.71	0.81	0.90	----	----	----

<u>Advances From</u>	<u>To</u>	<u>Amount</u>
General Fund 001-7410-920	Customer Service-House 011-5210-9909	\$125,000

Amounts and Rates Resolution

WHEREAS, this Board of Education, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2017; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its actions thereon to this Board together with an estimate by the County Auditor of the rate of each tax

necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
AND COUNTY AUDITOR'S ESTIMATED TAX RATES
APOLLO JOINT VOCATIONAL SCHOOL**

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimated Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$4,001,569			1.700
Permanent Improvement	\$773,551			0.500
Classroom Facilities	\$403,988			0.190
Bond Retirement	\$1,530,012			0.650
TOTAL	\$6,709,120	\$0	0.0	3.040

FUND BOND RETIREMENT & PERMANENT IMPROVEMENT			Rate to Be Levied	County Auditor's Estimate of Yield of Levy
Classroom Facilities	10 Years	5/7/2013	0.19	\$403,988
Bond	28 Years	5/7/2013	0.23	\$541,389
Bond	28 Years	5/7/2013	0.42	\$988,623
Permanent Improvement Levy	Continuing	11/8/2005	0.50	\$773,551
TOTAL			1.34	\$2,707,551

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Allen County.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 02-17-3)

Mrs. Kill moved and Mr. Fleming seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Certified

a. To hire the following part-time adult education instructor(s) for FY 2017, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 26, 2016 (Motion 04-16-3):

- George Davis, Fire
- Stephanie Gerstner, Special Interest/Finance
- Linda Hart, EMT
- Brock Yingling, Fire

b. Hire the following substitutes for the 2016-17 school year, hours as assigned and worked at \$105 per day:

- Dave Hochstetler
- Brett Keenan
- Leticia Thompson

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VIII. New Business (02-17-4)

Mrs. Place moved and Mr. Fruchey seconded the adoption of the following motions:

1. Donation

To accept the donation of sixteen Motorola portable radios with batteries, chargers and shoulder mics to be used by Adult Education Public Safety programs, donated by Chief Craig King, Middle Point Fire Department, Middle Point, Ohio.

2. Opt-Out Payment MOU

Authorize the superintendent and treasurer to execute the Opt-Out Payment MOU with the AEA, as presented.

3. Chiller Service Agreement

Approve a five-year service agreement contract with Smith-Boughan for Apollo's chillers, effective March 1, 2017, for a total cost of \$92,135, paid annually in the amounts listed below.

Full Coverage	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Chillers New	\$4,715	\$4,835	\$4,963	\$5,087	\$8,227
Chiller Existing	<u>\$12,156</u>	<u>\$12,504</u>	<u>\$12,852</u>	<u>\$13,212</u>	<u>\$13,584</u>
Annual Cost	\$16,871	\$17,339	\$17,815	\$18,299	\$21,811

- (1) All Full Coverage Agreements 5-Year Term
- (2) Filter Screen installation on new chiller has been included in costs over 5-year term.
- (3) Compressor Contactors per SB proposal dated 6/7/16 has been included in costs over 5-year term.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

IX. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

X. Executive Session (Motion 02-17-5)

Mrs. Kill moved and Mr. Fricke seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment X, employment X, dismissal___, discipline___, promotion X, demotion___ or compensation___ of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:46 p.m. and reconvened at 8:38 p.m.

XI. Adjournment (Motion 02-17-6)

Mr. Loescher moved and Mr. Fricke seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:38 p.m.