

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
FEBRUARY 22, 2016**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, February 22, 2016, in the Board Room. President Ron Fleming called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2015 – December 2017	Present
Mr. Dennis Fricke	Elida	January 2014 – December 2016	Present
Mr. Brad Fruchey	Bluffton	January 2014 – December 2016	Present
Mr. Todd Hager	Allen East	January 2015 – December 2017	Present
Mrs. Penny Kill	Spencerville	January 2014 – December 2016	Present
Mr. Bob Loescher	Shawnee	January 2015 – December 2017	Present
Mrs. Jackie Place	Bath	January 2014 – December 2016	Present
Mr. Dan Marshman	Hardin Northern	January 2014 – December 2016	Absent
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	Present
Mrs. Yvonne Marrs	Perry	January 2014 – December 2016	Present
Mr. Ned Stechschulte	Columbus Grove	January 2014 – December 2016	Present

III. Hearing of the Public

Dana Dukes-Norton and Lila Whyman talked about their recent trip to the Consumer Technology Association Conference.

IV. Approval of Previous Minutes (Motion 2-16-1)

Approve the Record of Proceedings for the Organizational and Regular Meetings held on January 14, 2016, having been previously distributed, with the following correction: (Motion 1R-16-2)

<u>Transfer From</u>	<u>To</u>	<u>Amount</u>
General Fund 001-7200-910	Termination Benefits Fund 007-5100 035-5100	\$300,000.00

Mr. Stechschulte moved and Mrs. Kill seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Financial Reports (Motion 2-16-2)

Mrs. Place moved and Mr. Fricke seconded the approval of the financial reports as presented by the Treasurer.

Investments:

<u>Type of Investment</u>	<u>Investment Amount</u>	<u>Investment Period</u>	<u>Rate</u>	<u>Bank</u>	<u>Interest Earned</u>	
Huntington Investment Corp	3,750,000.00	01/01/16-01/31/16	Varies	Huntington Inv Corp	765.41	(Monthly)
First Federal (ICS)	13,553,996.30	01/01/16-01/31/16	0.450	First Federal ICS	4,844.71	(Monthly)
Star Ohio (Month end balance)	55,033.59	01/01/16-01/31/16	0.330	Provident	34.66	(Monthly)
RedTree (formerly Baird Public)	1,047,883.03	01/01/16-01/31/16	Varies	U.S. Bank	442.95	(Monthly)
Checking (Month End)	2,920,124.86	01/01/16-01/31/16	0.500	First Federal	1,108.23	(Monthly)
AEF Endowment Fund	<u>55,597.50</u>	10/01/15-12/31/15	0.045	Edward Jones	<u>0.00</u>	(Quarterly)
Total	\$21,382,635.28			Total	\$7,195.96	

These investments represent all of Apollo's cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of February 17, 2016:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Huntington	----	----	----	----	0.65	0.80	1.15
United Family of Banks	----	0.01	----	0.01	0.05	0.15	0.35
Fifth Third	----	0.35	----	0.55	0.65	0.85	1.15
Star Ohio	0.39	----	----	----	----	----	----
First Federal	----	----	----	0.05	0.05	0.20	0.50
Treasuries	----	0.26	----	0.30	0.39	0.51	0.71
Com Paper	----	0.38	0.47	0.57	----	----	----

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 2-16-3)

Mr. Loescher moved and Mr. Hager seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for certified personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Certified

- a. Hire Margaret Curtis, substitute, for FY 2016, hours as assigned and worked at \$105 per day.

b. Hire the following part-time adult education instructors for FY 2016, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 27, 2015 (Motion 04-15-3):

- David Coulter, EMS/CPR
- James Painter, Fire

c. Hire Terry Bailey, substitute, for FY 2016, hours as assigned and worked at \$105 per day.

2. Classified

a. Hire Kacie Green, Fire Test Proctor, for FY 2016, hours as assigned and worked at \$20 per hour.

3. Out-of-State Travel

a. Approve out-of-state travel for Tara Shepherd to serve on an institutional accreditation survey team for the Council on Occupational Education (COE) at the Great Plains Technology Center, Lawton, Oklahoma, March 1-4, 2016. COE will cover all the costs so there will be no cost to Apollo.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 2-16-4)

Mrs. Kill moved and Mr. Loescher seconded the adoption of the following motion:

1. Calendar

Adopt Apollo Master Calendar 2016-17 (Draft Version 2) as presented.

2. Summer School Fees

Set the 2016 summer school fees at \$120/course for resident and non-resident students. Students attending Apollo for the 2016-17 school year will have the fees waived.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

VIII. Administrative Contracts (Motion 2-16-5)

Mr. Fruchey moved and Mr. Fricke seconded the adoption of the following motion:

- A. Hire Greg Bukowski, as Treasurer, effective August 1, 2016 through July 31, 2017, per contract as presented.
- B. Hire Judy Wells, as Superintendent, effective August 1, 2017 through December 31, 2017, per contract as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

IX. Adjournment (Motion 2-16-6)

Mrs. Place moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:00 p.m.