
DOUG BODEY, *Director of High School Programs* ~



The display for the Maker Fest is in the lobby at Apollo.

Mrs. Nagel, Cosmetology 1 instructor, is giving a demo to the class.





Cosmetology seniors are practicing their skills.





Carpentry 1 students are taking their Safety Test.

Mr. Nickles, Carpentry 1 instructor, is giving a demonstration on electric saw and handsaw safety.





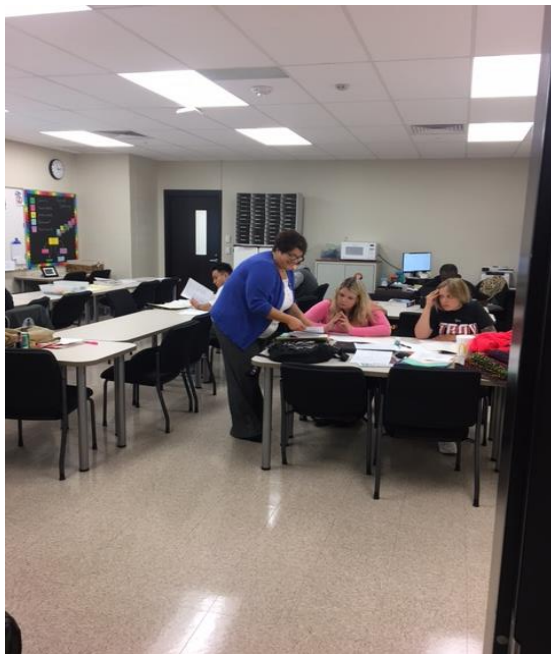
The basement and garage for the Apollo house has begun.



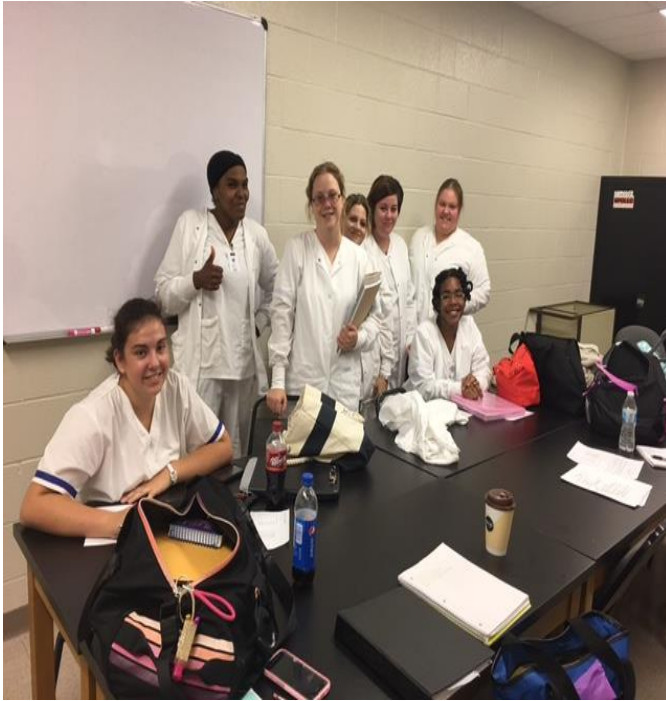
TASHA SHEIPLINE, *Director of Adult Education Programs* ~



Joy is the unofficial “Employee of the Month” for all of her work with the US Department of Education in getting financial aid approved for Spa Technology.



Jessica Hoehn works with ASPIRE students.
Additionally, we have received a new ESOL Grant.



LPN students study during their lunch break. We are currently running full programs in both Lima and Ottawa.



We are now proudly displaying our partner wall. This month alone, we have had two major businesses express interest into adding their name.



Bob has completed his High School Diploma at the age of 80 years old. Thank you ASPIRE staff.

BRUCE JOHNSON, *High School Instructional Supervisor* ~



Advanced Manufacturing Careers' students are learning to weld for the first time.

Automated Manufacturing Technology are learning skills with the machines.





Automotive Technology students are servicing the car for the Adult Education Basic Police Academy.

Career Exploration students are taking their 10 Hour OSHA test.

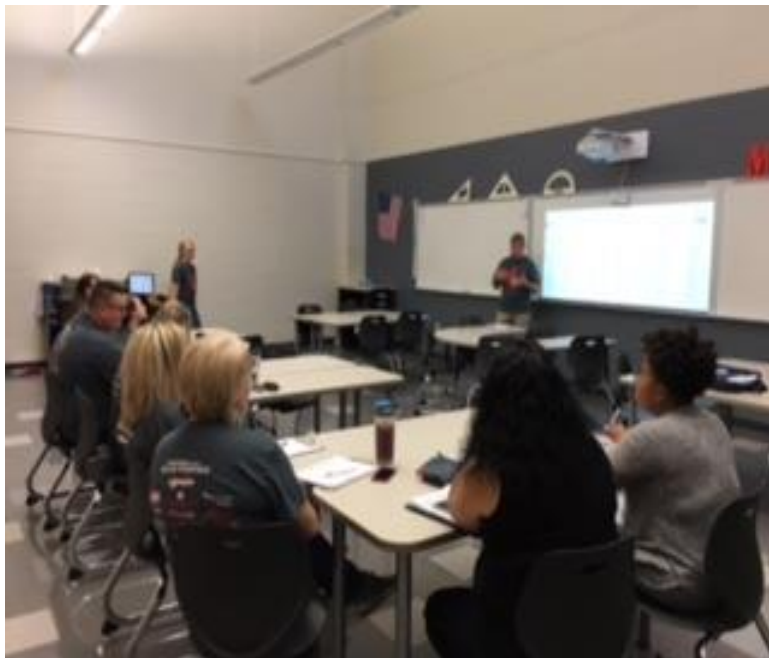




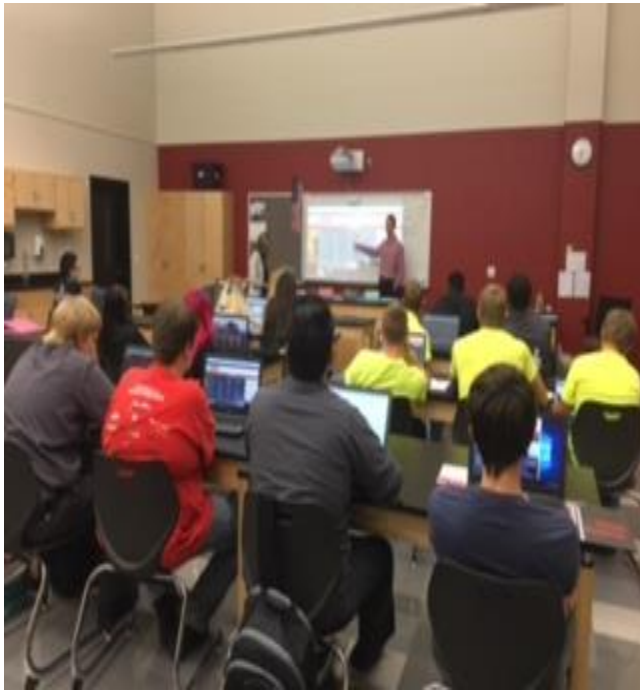
Floral Design/Interiors' students made beautiful bouquets of flowers for our new staff.

JAMIE BUELL, *High School Instructional Supervisor* ~

The orientation days for both first year and second year program students were successful days! Staff assisted in collecting activity fees, assisting with lunch applications, collecting emergency medical forms, passing out parking passes, and passing out schedules to students that attended.



Ross Kantner and Lila Whyman shared information to staff during professional development regarding the new process of receiving their students' IEP's and 504's through Google docs.



The counselors conducted orientations for the students enrolled in online courses at Apollo. This online learning is used to provide students an opportunity for online electives and online credit recovery courses in order for students to receive credits towards graduation.



Program Totals School Year: 2017-2018

Program	AV	AE	BA	BF	CG	EL	HN	LC	LM	PE	SV	SW	WK	Other	Total
ADMIN TECH I	0	0	1	2	2	0	0	1	0	0	1	2	2	1	12
ADMIN TECH II	0	0	5	0	1	1	1	2	0	3	0	1	0	0	14
ADV MANUF CAREERS I	1	1	1	1	2	0	0	0	0	0	0	3	0	1	10
AUTO COLLISION TECH I	0	3	1	1	0	0	1	0	0	2	2	1	2	0	13
AUTO COLLISION TECH II	3	0	1	0	0	0	3	0	0	0	0	2	7	0	16
AUTOMATED MANUFACT I	2	2	0	1	0	1	1	0	0	0	2	3	5	0	17
AUTOMATED MANUFACT II	1	3	1	1	1	0	0	0	0	4	2	0	2	1	16
AUTOMOTIVE TECH I	4	0	4	1	3	3	0	0	0	0	1	5	2	2	25
AUTOMOTIVE TECH II	0	0	2	2	0	2	0	0	1	2	0	2	1	0	12
BUILDING & RENOVATIONS I	1	0	0	0	0	1	0	0	0	1	0	2	2	0	7
BUILDING&RENOVATIONS II	1	0	1	0	0	0	0	0	0	0	1	1	3	0	7
CAREER BASED INT	0	1	2	0	0	2	0	0	0	2	0	4	1	0	12
CAREER EXPLORATION	2	2	2	2	3	2	1	0	0	0	2	2	3	0	21
CARPENTRY I	0	1	6	0	0	4	0	0	0	1	3	5	4	1	25
CARPENTRY II	0	1	1	0	0	3	0	3	0	1	0	5	4	0	18
COMPTR INFO SUPPORT I	0	0	1	0	0	5	0	0	0	1	3	2	6	1	19
COMPTR INFO SUPPORT II	0	1	0	0	1	1	0	0	0	0	0	5	0	0	8
CONSTRUCTION TECH IA	0	2	4	0	0	1	0	0	0	1	3	4	3	0	18
CONSTRUCTION TECH IB	0	2	1	0	0	0	0	1	0	3	3	4	1	2	17
CONSTRUCTION TECH II A	0	2	3	1	0	2	0	0	1	2	0	0	0	1	12
CONSTRUCTION TECH II B	2	1	2	0	0	1	0	0	0	2	1	3	2	0	14
COSMETOLOGY I	2	2	2	1	3	4	0	1	0	2	0	3	3	1	24
COSMETOLOGY II	0	2	2	1	2	3	0	0	0	0	1	2	2	0	15
CULINARY ARTS I	2	0	3	1	0	1	0	1	0	3	0	1	3	1	16
CULINARY ARTS II	0	1	3	0	2	1	0	0	0	2	0	3	2	0	14
EARLY CHILDHOOD ED I	2	0	1	1	0	1	1	0	0	2	2	3	2	2	17
EARLY CHILDHOOD ED II	1	1	3	0	2	3	0	0	0	1	0	0	3	0	14
FLORAL DESIGN I	0	0	0	0	0	0	0	0	0	2	0	1	3	1	7
FLORAL DESIGN II	0	0	0	0	0	1	0	0	1	1	1	9	1	1	15
HEALTH SCIENCE 1A	1	1	4	0	0	3	1	0	2	1	0	5	3	3	24
HEALTH SCIENCE 1B	2	0	5	1	1	3	0	1	0	0	0	6	2	0	21
HEALTH SCIENCE 1C	0	0	0	0	0	3	0	1	2	1	1	6	2	0	16
HEALTH SCIENCE 2A	0	3	2	1	0	3	0	0	0	2	0	3	2	0	16
HEALTH SCIENCE 2B	0	0	2	0	1	4	1	0	0	0	2	5	1	0	16
MULTIMEDIA TECH I	0	1	5	0	3	1	1	0	0	0	4	3	2	0	20
MULTIMEDIA TECH II	0	1	2	0	1	4	0	0	0	0	0	4	3	0	15
PRINT & GRAPHICS I	1	0	1	0	0	2	0	0	0	1	1	4	6	0	16
PRINT & GRAPHICS II	0	0	3	0	1	1	0	0	0	1	1	4	3	0	14
SPA & ESTHETICS	0	1	1	0	0	5	0	0	0	1	3	2	2	0	15
SPORTS FITNESS I	0	0	1	0	0	0	2	3	0	6	0	3	3	0	18
SPORTS FITNESS II	0	1	4	1	2	2	0	1	0	1	0	0	0	0	12
WELDING I	0	0	5	0	0	2	1	0	0	3	3	4	5	2	25
WELDING II	0	1	3	0	0	0	0	0	0	1	0	9	7	1	22
Total	28	37	91	19	31	76	14	15	7	56	43	136	110	22	685

NICK SAMMETINGER, *High School Instructional Supervisor ~*

Health Science and Sports Exercise Science 1



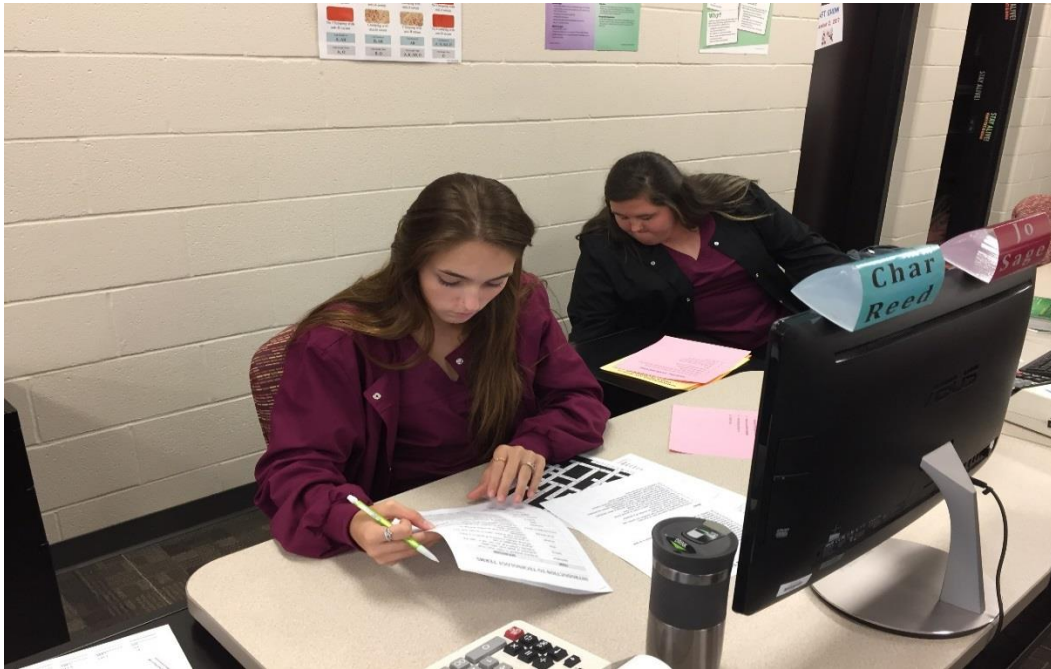
Students from the **Health Science 1** and **Sports Exercise Science 1** programs meet in Mrs. Diglia's classroom for a HOSA meeting. Sheryl Diglia, Megan Conner, and Jody Benda went over what HOSA is and the different competitions the students can compete in this school year.

Culinary Arts (FCS)

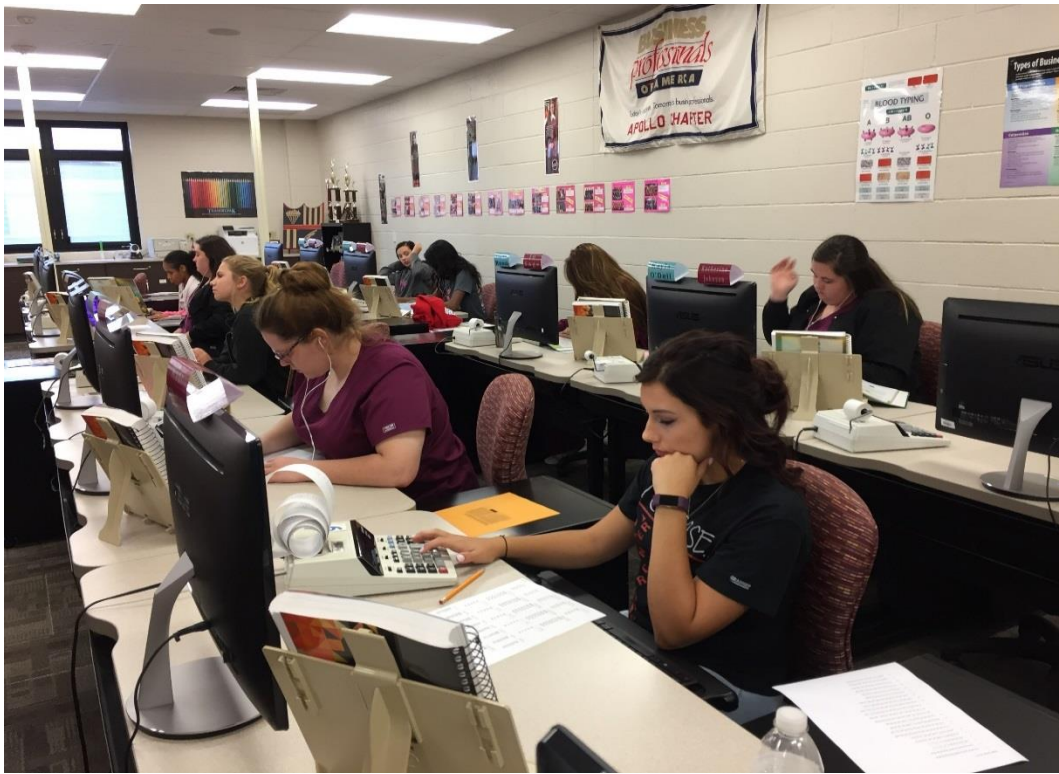


A chef from Sullivan University presented a demo to the senior culinary class,
Fresh Mozzarella Caprese Salad.

Administrative and Medical Office Technology

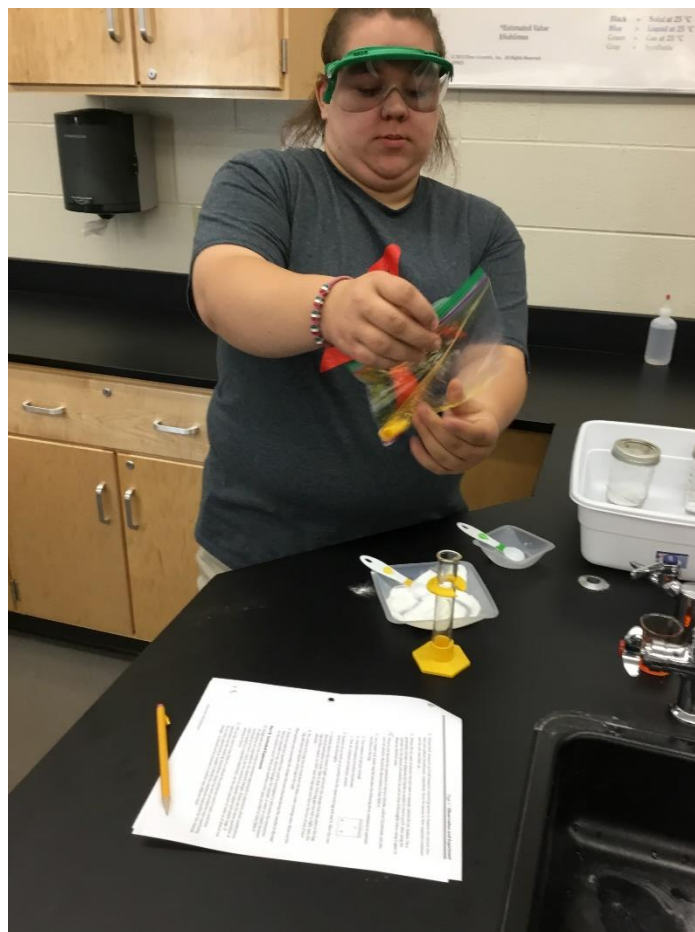
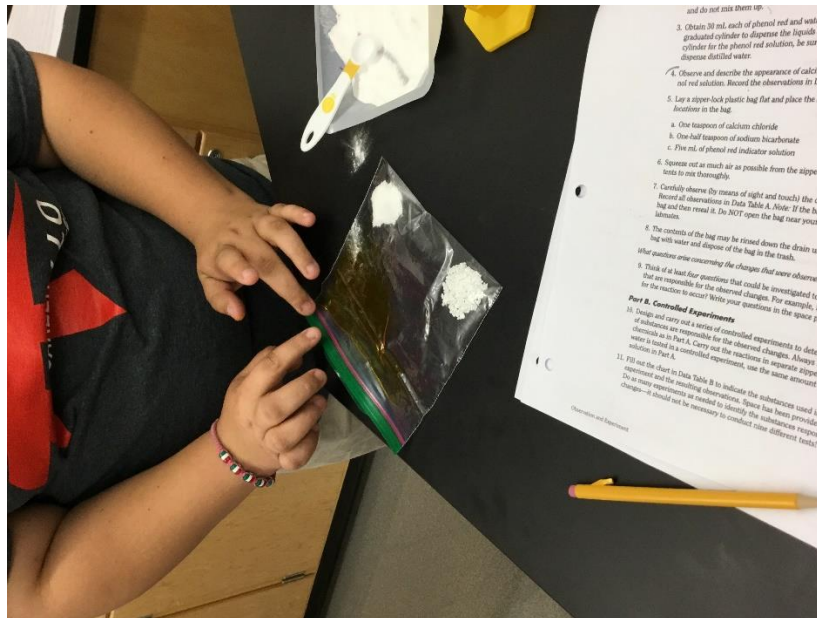


Pictured are Jo Fuson and Katherine Johnson. Jo is working on Accounting.



Madi Christy and Brianna Dysert are working on their calculating.

Science: Mrs. Stuttler





Students were using scientific method to deduce the cause of temperature change, color change, and gas production when mixing calcium chloride, phenol red solution, and sodium bicarbonate. Observations of each substance were recorded prior to mixing them together as well as after.

DANA DUKES-NORTON, *District Communications Manager* ~

Team: Lila Whyman, Shelly Caudill, Carla Blymyer, Sheryl Maier

Dana Dukes-Norton:

- Signs, shirts, banners and advertising
- Web Updates
- Meetings with Adult Director and staff
- Professional Development sessions for new teachers and all staff
- New design for high school brochure
- New brochures for Adult Education
- Business Cards
- Mural design and pending installations
- Scheduling for photography, video, and digital media
- Website updates, coordination
- Social Media content creation and ads for Adult and High School

Library/Media Center:

- Set up 30 new iPads, 85 new Kindles, downloaded 130 eTextbooks, and updated 175 classroom iPads.
- Assisted in planning and organizing professional development sessions for preservice and new teacher orientations, trained 11 new staff members on technology used at Apollo, created agenda for junior orientation day.
- Utilized Google to create a master spreadsheet for assessment center needs, created folders for each instructor with individual spreadsheets pulling data specific to each teacher. Trained assessment center personnel on the use of the spreadsheet and gave instruction on downloading, uploading, and adding individual IEP documents into teacher folders. Co-presented to staff on how to access and use the new system. Continuously assisting staff and addressing problems as they occur.

Support Staff:

- Came in during summer break to setup for the new school year.
- Distributed shirts to staff.
- Website training and website updates.
- Assisted students with book selection and printing needs.
- Sign updates.
- Assisted Lila with iPad updates for the math classes.
- Apollo brochure updates.
- Filed and tracked Publicity/Website forms for all students.
- Took student/lab photos, uploaded to Google Photos/shared with Administration and Facebook

Cafeteria:

Number of meals served to date:

09/07/2017 12:41 PM

CN-7

Page 1 of 2

Total School Lunch and Milk Program

Daily Worksheet

- Keep Daily -

Apollo Career Center

CASH INCOME

Record daily as collected

County: Allen

Dates: 08/28/2017 - 09/07/2017

Sponsor: Apollo Career Center

Day of Month	Student Lunch Receipts (A)	Student Milk Receipts (B)	Student A La Carte Receipts (C)	Adult A La Carte Receipts (D)	Total Receipts (E)	ROA/Charges (F)	Total Deposit (G)
08/28/2017	\$520.15	\$0.00	\$124.55	\$87.75	\$732.45	\$1,645.60	\$2,378.05
08/29/2017	\$721.90	\$1.50	\$416.70	\$61.30	\$1,201.40	\$765.00	\$1,966.40
08/31/2017	\$694.25	\$1.00	\$446.05	\$62.30	\$1,203.60	(\$82.00)	\$1,121.60
09/01/2017	\$662.55	\$2.50	\$402.65	\$64.45	\$1,132.15	(\$678.25)	\$453.90
09/05/2017	\$632.90	\$0.50	\$413.70	\$94.40	\$1,141.50	(\$137.35)	\$1,004.15
09/06/2017	\$635.70	\$2.50	\$501.25	\$64.25	\$1,203.70	(\$299.05)	\$904.65
09/07/2017	\$633.30	\$2.50	\$477.50	\$50.30	\$1,163.60	(\$565.60)	\$598.00
Totals:	\$4,500.75	\$10.50	\$2,782.40	\$484.75	\$7,778.40	\$648.35	\$8,426.75

Total uncollected lunch charges on last day of month: Students \$ _____

ROA Adjustments \$48.14

PFI Adjustments \$2,010.50

Total ROA \$2,706.99

CN7 Lunch & CN6 Breakfast:

CN-8

Total School Breakfast Program Daily Worksheet

- Keep Daily -

County: Allen

Dates: 08/28/2017 - 09/07/2017

Sponsor: Apollo Career Center

Site: Apollo Career Center

CN-8

Total School Breakfast Program Daily Worksheet

- Keep Daily -

County: Allen

Dates: 08/28/2017 - 09/07/2017

Sponsor: Apollo Career Center

Site: Apollo Career Center

Apollo Career Center BREAKFAST CASH RECEIPTS					
Day of Month	Students Complete Breakfast Receipts (A)	Adult Breakfast Receipts (B)	Other Breakfast Receipts (C)	Total Breakfast Receipts (D)	Number of Breakfast Labor Hours (M)
08/28/2017	\$0.00	\$0.00	\$0.00	\$0.00	0.00
08/29/2017	\$5.70	\$16.75	\$4.00	\$26.45	0.00
08/31/2017	\$8.10	\$24.25	\$9.40	\$41.75	0.00
09/01/2017	\$4.50	\$5.80	\$15.30	\$25.60	0.00
09/05/2017	\$6.90	\$9.40	\$20.90	\$37.20	0.00
09/06/2017	\$8.40	\$4.65	\$18.80	\$31.85	0.00
09/07/2017	\$11.70	\$3.75	\$20.25	\$35.70	0.00
Totals:	\$45.30	\$64.60	\$88.65	\$198.55	

Breakfast Program Costs	
Detailed records of all breakfast direct costs should be maintained: food (including milk), paid labor, supplies, purchased services, and fringe benefits.	
(D) VALUE OF FOODS USED (including milk served as part of a breakfast)	
Total	CN4
(E) COST OF PAID LABOR	
Total	CN4
(F) COST OF SUPPLIES	
Total	CN4
(G) COST OF PURCHASED SERVICES	
Total	CN4
(H) COST OF FRINGE BENEFITS	
Total	CN4
Value of Donated Food	
Enter the value of federal donated food used for the breakfast program for the month. Government Donated Foods is valued at local wholesale prices. Do not include in D.	
CN2	
(12) VALUE OF DONATED FOOD	

Apollo Career Center NUMBER OF BREAKFASTS SERVED TO STUDENTS						
Day of Month	Paid & Charged	Paid & Charged	Charged Other Prices	Needy Free	Needy Reduced Price	Total Breakfasts Served
	(I) - 1	(I) - 2	(I) - 3	(J)	(K)	(T)
08/28/2017	0	0	0	0	0	0
08/29/2017	3	0	0	7	4	14
08/31/2017	4	0	0	29	7	40
09/01/2017	1	0	0	24	10	35
09/05/2017	3	0	0	28	8	39
09/06/2017	4	0	0	27	8	39
09/07/2017	6	0	0	26	9	41
Totals:	21	0	0	141	46	208

Instructions
Enter data daily on this form under the appropriate columns. Sufficient data is required on this form for adequate accountability of the breakfast program.
Number of Breakfasts Served to Students
Paid breakfasts are those for which money is or will be received and recorded as receipts. Nonpaying breakfasts are those served to non-needy students who would be expected to pay but, by board policy, are served without charge.
Total each column the last serving day of the month. Those totals are used to complete the monthly school claim for reimbursement - form CN-4.
Breakfast Cash Receipts
Enter all receipts from the sale of complete breakfasts to students in column A. Enter total cash receipts for all breakfasts and beverages sold to adults in column B. There is no legal provision for providing free meals or credit to adults. Enter receipts from all other food sales in column C including a la carte receipts and receipts from other agencies. Do not report receipts for extra milk served at breakfast in column A, include them in column B on the CN-7(milk).

ROY GILLESPIE, *Facility Manager* ~

- The beginning of the school year has been extremely busy. We have processed 71 work requests since the start of school. Many requests are small such as supplying additional tables/chairs, but we have also had many plumbing/mechanical/electrical issues that have taken us considerable time to troubleshoot, repair or install.
- Our first Safety Committee Meeting is scheduled for September 19th. There is always a lot of safety work at the start of school. We are preparing our emergency “To Go” bags, we have to do respirator fit testing for all the auto body students/maintenance staff, CPR/AED/Forklift training needs scheduled, most staff/student annual safety training is completed at the beginning of the school year, we conduct a student safety contest, first aid kit inventory, student safety checks, we conduct our Indoor Air Quality program, we have a new safety APP called CrisisGo that we are implementing, ALICE training, OSHA reporting, among other safety items.
- We moved the old greenhouse from beside the bus garage in the back of school to the west side of the campus beside the kitchens. The adult construction classes installed the concrete pad for us to set the greenhouse on.
- The one-year warranty for many parts of the project is over in October. We have spent considerable time and effort getting contractors back to cover warranty work. HVAC and lighting controls with Wadsworth continues to be one of the areas we have problems with repeatedly. Some of the project vendors we have had to do business with we can easily replace once the warranty period is over, but unfortunately controls are proprietary and we are stuck with Wadsworth into the foreseeable future.
- Several project contractors have been to Apollo since the start of school completing the last of the punch-list items that were generated from the 11-month walk-throughs of the facilities.





DICK SCHROYER, *Technology Manager* ~

Technology Services Update – Through Wednesday, 09/06/17

Technology Services Activities:

- Updated the VUE Certification Testing Center (Server and Student Testing PC's) in the Adult Education Test Center.
- Completed loading student accounts (706 at this time); these include Windows, student email, Schoology and Google.
- Worked with Adult Education Medical programs to set up individual Windows accounts for full-time students.
- In progress – relocating/adding signage in the Adult Education main hallways and entrance areas.
- In progress – outfitting PC's and furnishings for update of the Robotics/Advanced Manufacturing Lab.
- In progress – working with CrisisGo tech support on completing data flows and automatic updates for contact list(s). CrisisGo is an emergency notification system for staff and students.
- Completed and launched a new method for both staff and students to login to Schoology and Google this year – purpose was to help reduce the number of occurrences of login failures from outside the district (significant complaints and issues last year).
- We are still diagnosing a number of issues we suspect as damage from a lightning strike on Monday, 09/04/17 at 09:50 p.m. Roy and I have talked with Maria about a possible damage claim with the insurer.
- Normal beginning of school year – first 10 days – juggling iPads, laptops, etc. between rooms and labs. We have shortages in some rooms during certain periods each day, so this requires some coordination between staff to 'fill the gaps' from classroom carts.
- Working a stubborn issue with SoftPlan – this is a drawing/planning tool used in our CAD Lab. We have used for a number of years without problems, but cannot use at all right now due to a licensing issue.
- Worked Saturdays – last 3 weekends before school. Technology Services - EXCELLENT effort to get ready this year!