

**APOLLO CAREER CENTER
BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

**REGULAR MEETING
MAY 22, 2014**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Thursday, May 22, 2014, in the community room of the Apollo Career Center. President Jackie Place called the meeting to order at 8:30 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2013 – December 2014	Present
Mr. Dennis Fricke	Elida	January 2014 – December 2016	Present
Mr. Brad Fruchey	Bluffton	January 2014 – December 2016	Present
Mr. Todd Hager	Allen East	January 2013 – December 2014	Present
Mrs. Penny Kill	Spencerville	January 2014 – December 2016	Present
Mr. Bob Loescher	Shawnee	January 2013 – December 2014	Present
Mrs. Yvonne Marrs	Perry	February 2014 – December 2016	Present
Mr. Dan Marshman	Hardin Northern	February 2014 – December 2016	Present
Mrs. Jackie Place	Bath	January 2014 – December 2016	Present
Mr. Willie Sammetinger	Wapakoneta	January 2013 – December 2014	Present
Mr. Ned Stechsulte	Columbus Grove	January 2014 – December 2016	Present

III. Hearing of the Public

Energy Presentation

Students: Dustin Hamilton, Health Careers/Wapak, and Deshun Little, Health Careers/Elida

Instructors: Linda Brown and Carolyn Stein

IV. Approval of Previous Minutes (Motion 05-14-1)

The Record of Proceedings for the Regular Meeting held on April 28, 2014, having been previously distributed, was found to be correct.

Mrs. Kill moved and Mr. Fruchey seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Financial Reports (Motion 05-14-2)

Mr. Fricke moved and Mrs. Kill seconded the approval of the financial reports as presented by the Treasurer.

Investments:

<u>Type of Investment</u>	<u>Investment Amount</u>	<u>Investment Period</u>	<u>Rate</u>	<u>Bank</u>	<u>Interest</u>	<u>Earned</u>
ICS First Federal	41,687,469.64	04/01/14-04/30/14	0.450	First Federal ICS	15415.18	(Monthly)
Star Ohio (Month End Bal.)	63,161.94	04/01/14-04/30/14	0.030	Provident	0.79	(Monthly)
Baird Public Investment Advisors	1,036,317.61	04/01/14-04/30/14	Varies	U.S. Bank	807.58	(Monthly)
Checking (Month End)	1,255,374.80	04/01/14-04/30/14	0.500	First Federal	457.45	(Monthly)
AEF Endowment Fund	49,838.85	04/01/14-04/30/14		Edward Jones		(Quarterly)
	\$2,404,693.20					

These investments represent all of Apollo's cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of May 13, 2014:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Huntington	----	0.01	0.01	0.01	0.01	0.01	0.01
Fifth Third	----	0.10	----	0.20	0.20	0.35	0.55
Star Ohio	0.03	----	----	----	----	----	----
First Federal	----	0.05	0.05	----	0.05	0.20	0.50
Treasuries	----	0.02	0.03	----	0.05	0.10	0.40
Com Paper	----	0.06	0.09	0.12	----	----	----

Financial Activities

Advances

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund	Student Built House	\$55,000.00
001-7410-920	011-5210-9909	
Total Advances		\$55,000.00

Five-Year Forecast

Approve the revised FY14 Five-Year Forecast as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 05-14-3)

Mrs. Kill moved and Mr. Loescher seconded the approval of the following personnel matters, pending criminal investigation checks for all employees and teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. **Out-of-State Travel**

a. Approve the following out-of-state travel:

- Two instructors and up to four students, to attend the Skills USA National Leadership and Skills Conference in Kansas City, Missouri, June 22-28, 2014.
- Two instructors and up to ten students to attend HOSA Nationals in Orlando, Florida, June 24-29, 2014.
- Two instructors and up to eight students to attend FCCLA Nationals in San Antonio, Texas, July 5-12, 2014.

2. **Resignation**

a. Accept the resignation of Kim Hawk, social studies teacher, effective at the end of the 2013-14 school year.

3. **Administration**

a. Hire Rick Turner, Director of Adult Programs, on a one-year contract for FY15, effective January 3, 2015, at a salary of \$69,185.

4. **Certified**

- a. Hire Denny Pohlman, Ag instructor (Elida satellite), on a one-year contract for FY15, on Salary Schedule C-10.
- b. Hire Patricia Floro, Licensed Practical Nurse instructor, on a one-year contract for the 2014-15 program year, on Salary Schedule C-10.
- c. Hire Terry Hedges, Construction and Equipment Technology instructor, on a one-year contract for the 2014-15 school year, on Salary Schedule B-10.
- d. Hire Angela Carver, math and OGT study/testing tutor during online summer school (2014), hours as assigned and worked, at \$22 per hour.

e. **Part-time Adult Instructors 2013-14**

Hire the following part-time adult education instructors for the **2013-14 program year**, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 22, 2013, (Motion 04-13-3):

- James Bennett, II, Law Enforcement
- Brendan Deere, Fire
- Edward Klausing, Law Enforcement

f. **Part-time Adult Instructors 2014-15**

Hire the following part-time adult education instructors for the **2014-15 program year**, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 28, 2014, (Motion 04-14-3):

- Brendan Deere, Fire
- Terri Edwards, Early Childhood
- Wayne Kentner, Truck Driving/Heavy Equipment

5. **Classified**

- a. Hire Dawn Lambert and Carla Blymyer to assist with summer (2014) custodial duties, hours as assigned and worked, at \$11.67 per hour.
- b. Hire the following adult education NR test proctors for the 2014-15 program year, hours as assigned and worked at \$13 per hour:

John Bishop	Nita Maag
Linda Bishop	Justin Orphal
Dave Coulter	Katie Pierce
Douglas Edelbrock	Dave Russell
Michael Friedrich	Barry Schneck
Jennifer Ganson-Bowman	Adam Schulze
Brooke Hedges	William Stippich
Jared Jenkins	Ashlyn Tracy
Jenni Litten	Douglas Weaver

- c. Hire the following adult education Fire test proctors for 2014-15 program year, hours as assigned and worked at \$20 per hour:
 - Donna Patrick
 - Shari Tryon
- d. Hire the following AWE Evening Manager substitutes for the 2014-15 program year, hours as assigned and worked at \$32 per hour:
 - Craig Hart
 - Crystal Kempfer
 - Wayne Kentner
 - Jim Rosen
- e. Hire Kathleen Reinsel, part-time grant writer, for the 2014-15 program year, hours as assigned and worked at \$21 per hour.
- f. Hire the following AWE Medical Directors for FY15:
 - Dr. William Tucker, Public Safety Medical Director, at a rate of \$595 for the 2014-15 program year.
 - Dr. James Patterson, Medical Assisting Medical Director, at a rate of \$500 for the 2014-15 program year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. Other Business (Motion 05-14-4)

Mr. Hager moved and Mr. Stechschulte seconded the adoption of the following motions:

1. High School Student Handbook/Code of Conduct – FY15

Approve the High School Student Handbook including the Student Conduct Code for the 2014-15 school year, as presented.

2. Student Activity Budgets FY15

Approve the high school Student Activity Budgets for the 2014-15 school year as presented.

3. Purchase Real Property for FY15 House Project

Authorize the purchase of Building Lot #1019 on Karif Circle, Lima, Ohio, for \$29,000, for the FY15 student-built house project.

4. ABLE/GED Partnership Memorandum of Understanding – FY15

Authorize the Superintendent to enter into a one-year Memorandum of Understanding with Vantage Career Center, effective July 1, 2014 through June 30, 2015, to act as fiscal agent for their ABLE program in conjunction with Apollo's ABLE program, as presented.

5. AWE Career Development Program Tuition – FY15

Approve tuition rates for Adult Workforce Education Career Development programs for the 2014-15 program year, as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

VIII. Executive Session (Motion 05-14-5)

Mr. Fruchey moved and Mr. Fricke seconded the motion that the Board of Education retire to executive session for the following purpose(s):

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official, or student or the investigation of charges or complaints against such individual;
- The purchase of property for public purposes or the sale of property at competitive bidding;
- Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
- Matters required to be kept confidential by Federal law or State statutes;
- Preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
- In-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action;
- Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 8:48 p.m. and reconvened at 9:27 p.m.

IX. New Business

A. AEA Collective Bargaining Agreement (Motion 05-14-6)

Mrs. Kill moved and Mr. Marschman seconded the motion authorizing the Board President, Superintendent, and Treasurer to sign the FY15-FY16 AEA Collective Bargaining Agreement, as presented, after it has been approved by the Apollo Education Association.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

X. Adjournment (Motion 05-14-7)

Mr. Hager moved and Mr. Loescher seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 9:28 p.m.