

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
MARCH 24, 2014**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, March 24, 2014, in the community room of the Apollo Career Center. President Jackie Place called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2013 – December 2014	Present
Mr. Dennis Fricke	Elida	January 2014 – December 2016	Present
Mr. Brad Fruchey	Bluffton	January 2014 – December 2016	Present
Mr. Todd Hager	Allen East	January 2013 – December 2014	Present
Mrs. Penny Kill	Spencerville	January 2014 – December 2016	Absent
Mr. Bob Loescher	Shawnee	January 2013 – December 2014	Present
Mrs. Yvonne Marrs	Perry	February 2014 – December 2016	Present
Mr. Dan Marshman	Hardin Northern	February 2014 – December 2016	Present
Mrs. Jackie Place	Bath	January 2014 – December 2016	Present
Mr. Willie Sammetinger	Wapakoneta	January 2013 – December 2014	Present
Mr. Ned Stechschulte	Columbus Grove	January 2014 – December 2016	Present

III. Hearing of the Public ~ Visitors ~ Commendations

IV. Approval of Previous Minutes (Motion 03-14-1)

The Record of Proceedings for the regular meeting held on February 24, 2014, having been previously distributed, was found to be correct.

Mr. Fleming moved and Mr. Stechschulte seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Absent</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Executive Session (Motion 03-14-2)

Mr. Hager moved and Mr. Fruchey seconded the motion that the Board of Education retire to executive session for the following purpose(s):

- Discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing;
- Consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney to discuss matters which are the subject of pending or imminent court action;
- Prepare for, conduct, or review negotiations or bargaining sessions with public employees;
- Matters required to be kept confidential by federal law or rules or state statutes;
- Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Absent</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:02 p.m. and reconvened at 7:46 p.m.

VI. Financial Reports (Motion 03-14-3)

Mr. Fricke moved and Mr. Loescher seconded the approval of the financial reports as presented by the Treasurer.

INVESTMENTS:

Type of Investment	Investment Amount	Investment Period	Rate	Bank	Interest Earned
ICS First Federal	38,657,241.28	02/01/14-02/28/14	0.450	First Federal ICS	12,472.36 (Monthly)
Star Ohio (Month End Bal.)	10,601.35	02/01/14-02/28/14	0.400	Provident	4.11 (Monthly)
Baird Public Investment Advisors	1,035,326.70	02/01/14-02/28/14	Varies	U.S. Bank	266.78 (Monthly)
Checking (Month End)	1,471,350.48	02/01/14-02/28/14	0.590	First Federal	476.87 (Monthly)
AEF Endowment Fund	<u>48,919.07</u>	02/01/14-02/28/14		Edward Jones	(Quarterly)
	\$41,223,438.88				

These investments represent all of Apollo’s cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of March 17, 2014:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Huntington	0.01	0.01	0.01	0.01	0.01	0.01	0.01
Fifth Third	-----	-----	-----	0.20	0.25	0.30	0.50
Star Ohio	0.02	-----	-----	-----	-----	-----	-----
First Federal	-----	0.05	-----	0.05	0.05	0.20	0.50
Treasuries	-----	0.05	-----	0.05	0.08	0.12	0.36
Com Paper	-----	-----	0.09	0.13	-----	-----	-----

Financial Activities

Advances

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund	Student Built House	\$50,000.00
001-7410-920	011-5210-9909	
Total Advances		\$50,000.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Absent</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 03-14-4)

Mr. Fricke moved and Mr. Marshman seconded the approval of the following personnel matters, pending criminal investigation check for full-time personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Administrative Appointments

- a. BE IT RESOLVED by the Apollo Career Center Board of Education, upon the recommendation of the Superintendent, that the following administrators are re-employed pursuant to Section 3319.02 of the Ohio Revised Code:

One-Year Contract August 1, 2014 – June 30, 2015

Nick Earl, Dean of Students (193 days)

Three-Year Contracts July 1, 2014 – June 30, 2017

Doug Bodey, High School Director
Rick Turner, Director of Adult Programs

2. Resignation

- a. Accept the resignation of Aaron Gronas, effective February 28, 2014.

3. Retirements

- a. Accept the following resignations for the purpose of retirement contingent on being rehired in the same positions:
- Dennis Pohlman, effective May 31, 2014
 - Rick Turner, effective December 31, 2014
 - John Wheeler, effective June 30, 2014

4. Out-of-State Travel

- a. Crystal Kempher, Public Safety program manager, and Ron Zenz, Fire/Public Safety instructor, to attend the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana, on April 10-11, 2014.
- b. Diana Malone, Administrative & Medical Office Technology instructor, one van driver, and up to four students to attend the BPA National Leadership Conference in Indianapolis, Indiana, April 29–May 4, 2014.

5. BCI and FBI Background Fees – Classified Staff and Regular Certificated Staff

- a. Approve payment of fees for BCI and FBI criminal background checks for all Apollo classified employees and regular certified staff (five-year cycles) for the 2014-15 school year and give discretionary authority to the Superintendent for any exceptions.

6. Certified

- a. Hire the following part-time adult education instructor for the 2013-14 program year, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 22, 2013, (Motion 04-13-3):
- Shelly Matijevich, Early Childhood Development

7. Classified

- a. Hire Deborah Cross, maintenance assistant, on a one-year contract for the 2013-14 school year, effective March 9, 2014, on Salary Schedule LL-2.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Absent</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (03-14-5)

Mr. Hager moved and Mr. Fleming seconded the adoption of the following motions:

1. 2014-15 High School Calendar

Adopt the 2014-15 high school calendar (Draft Version 1) as presented.

2. Operational Waiver Day

Authorize the Superintendent to apply to the Ohio Department of Education requesting an operational waiver for reduction of instructional time for one full day during the 2014-15 school year, September 26, 2014, for the purpose of staff professional development.

3. Enterprise Building Lease

Authorize the Superintendent to enter into a lease agreement, upon review by the District's attorney, for up to 27 months, with Walter Development Enterprises beginning June 1, 2014, at a base rent of \$5,650 per month for two floors in the Enterprise Building, 205 W. Market St., Lima, OH 45801.

4. Owner/Agent Agreement

APOLLO JOINT VOCATIONAL SCHOOL DISTRICT

**A RESOLUTION APPROVING AN AGREEMENT
WITH QUANDEL CONSTRUCTION GROUP, INC. AS
"OWNER/AGENT"; AND AUTHORISING THE BOARD
PRESIDENT AND TREASURER TO SIGN THAT
AGREEMENT.**

WHEREAS, the Apollo Joint Vocational School District ("School District"), Counties of Allen, Auglaize, Hardin, Hancock, Putnam and Van Wert, Ohio, entered into a Project Agreement with the Ohio Facilities Construction Commission/Ohio School Facilities Commission (the "OSFC") consisting of additions and renovations to the Apollo Career Center and locally funded initiatives (the "Project");

WHEREAS, there has been presented to this Board of Education a Consultant Agreement Form (OSFC Project) (the "Owner/Agent Agreement") with Quandel Construction Group, Inc. ("Quandel") for the Project;

WHEREAS, the Board of Education desires to approve the Owner/Agent Agreement and authorize the Board President and Treasurer to sign the Owner/Agent Agreement on behalf of the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration and evaluation of the information before it, and after having gone through each of the request for qualifications process and request for proposals process, including evaluations by the evaluation committee made up of representatives from the School District and representatives of the OSFC:

Section 1. This Board of Education approves of the Owner/Agent Agreement in substantially the form that is presently on file with this Board of Education, with such changes, additions (including attachment of Exhibits), deletions, and modifications, however, that are not adverse to the interests of the Board of Education as such executing officers may approve, such execution and delivery, to be conclusive evidence that such changes, additions, deletions and modifications are not adverse to the interests of the Board of Education and evidence of approval and authorization thereof by this Board of Education. The Board President and Treasurer are each hereby authorized to sign the Owner/Agent Agreement on behalf of this Board of Education. The maximum compensation set forth in the Owner/Agent Agreement is not to exceed \$402,838.

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Absent</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VIII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

IX. Adjournment (Motion 03-14-6)

Mr. Fleming moved and Mr. Hager seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Absent</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:30 p.m.